

Town of Holly Ridge  
Solid Waste Three Year Plan  
2012-2015



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## **SECTION 1 - Local Contacts**

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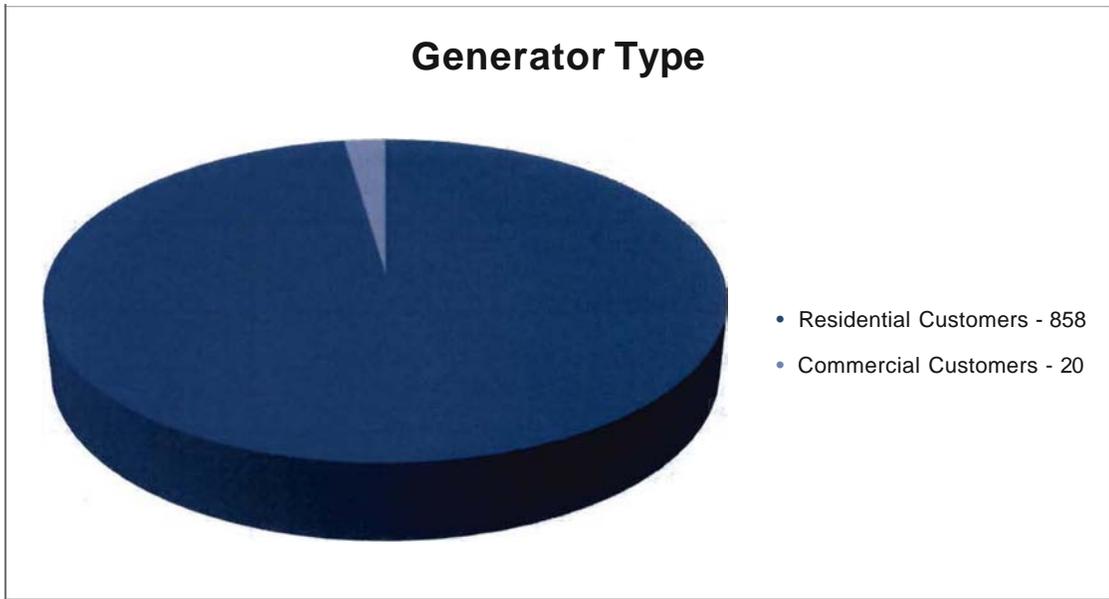
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## **SECTION 2 - Public Participation**

The Town of Holly Ridge supports Onslow County in promoting public participation. The Town strives individually to keep the citizens involved and abreast of the need to reduce the amount of solid waste within the Town as well. Currently the public is made aware of recycling guidelines by visiting the Town's website for a PDF version of recyclables that are accepted and staff encourages recycling to the public by informing the citizens of waste disposal practices when establishing water service. The Town strives to create a newsletter several times a year to inform citizens of changes concerning solid waste, reminding them to recycle, and any debris and white goods pick-up dates.

**SECTION 3 - Waste Characterization**

The Town of Holly Ridge has a contract with Waste Industries for solid waste services. All residential properties within the Town are required by town ordinance to use the garbage and recycling services provided by the town. The maximum limit of garbage carts for residential service is two (2). The Town allows commercial establishments to either use the Town's service or contract with a commercial refuse carrier. Commercial establishments may use the Town's service if they do not require more than two (2) carts. The apartment complex and the Housing Authority located within the town limits are required to contract privately with a commercial refuse carrier.



**SECTION 4 - Waste Reduction Goal**

WASTE REDUCTION GOAL SHEET  
 NC LOCAL GOVERNMENT TEN YEAR SOLID WASTE MANAGEMENT PLAN

Local Government Name: Town of Holly Ridge

Previously established waste reduction goal: 15

After considering your government's current and projected solid waste activities, resources, population, and economic growth have you reached your previously established goal? **DYes DNo**

Establish a new waste reduction goal: 15

**WASTE REDUCTION CALCULATION**

To provide 10 years of solid waste management planning, as per G.S. 130A-309.09A(b), waste reduction goals need to be updated. Use the following chart to determine the tonnage needed to be diverted from landfills in order to reach the new waste reduction goal.

CALCULATION	FY 2011-2012
1. Baseline year per capita disposal rate <i>(FY 1991-1992 unless alternate approved by Section)</i>	.48
2. Percent waste reduction goal	15%
3. Targeted per capita disposal rate <i>(Subtract line 2 from 1.0 and multiply result by line 1)</i>	.38
4. Estimated population in the new waste reduction goal year <i>(Available at Office of State Budget and Management website: Projected Annual County Population Totals 2010-2019)</i>	1269
5. Projected tonnage for disposal at baseline disposal rate <i>(Multiply line 1 by line 4)</i>	608
6. Targeted annual tonnage for disposal <i>(Multiply line 3 by line 4)</i>	482
7. Targeted annual tonnage to reduce <i>(Subtract line 6 from line 5)</i>	123

Reduce) 23 tons by implementing a curbside recycling program within the municipality.

## **SECTION 5 - Waste Handling Characterization**

### **Subsection 5-1                      Municipal Solid Waste (MSW)**

The Town contracts with Waste Industries for garbage and recycling services for our citizens. Garbage pick-up is curbside once a week for all citizens. Currently the Town does not offer a curbside recycling program and there are convenience containers located at the Town Hall for citizens to place their recyclables in at their convenience. The Town has contracted with Waste Industries to begin 96 gallon curbside bi-weekly recycling service beginning 01/01/2013.

### **Subsection 5-2                      Construction and Demolition Waste (C&D)**

All contractors are required by ordinance to contract with a private contractor for removal of their debris. This ordinance is enforced by our Code Enforcement Officers.

### **Subsection 5-3                      Land Clearing and Inert Debris (LCID)**

The property owners are responsible for disposing of their debris. We inform all citizens of their option to haul debris to the County landfill, burn the debris with proper permits if needed, or contract with a private contractor. The Town does offer a yard debris pick-up at least once a year.

### **Subsection 5-4                      White Goods (WG)**

Citizens are encouraged to take their white goods to the nearest county convenience site or county landfill. The Town does offer one white good pick-up once a year and the white goods that are collected are taken by staff to the county landfill.

### **Subsection 5-5                      Scrap Tires (ST)**

Citizen's takes scrap tires to the sites designated by the county.

### **Subsection 5-6                      Electronics (EL)**

The Town supports the county in their electronic recycling efforts but currently does not have a drop-off site for electronics.

SECTION 6 - Assessment and Actions

Subsection 6-A                      Reduction at the Source

The town has a garbage customer base of 858 residential customers and 20 commercial customers. To reduce solid waste we encourage recycling throughout the town to reduce tonnage going into the landfills. We also enforce the ordinances concerning solid waste and disposal practices.

Subsection 6-B                      Collection

The town contracts with Waste Industries for the collection of garbage and recycling and these items are taken to the Onslow County Landfill. Garbage pick-up is weekly. The fee for these services is added to the customer's monthly water bill. Vacant properties have the garbage carts removed immediately to discourage illegal placement of garbage and recyclables.

Subsection 6-C                      Recycling and Reuse

Currently the town has two convenience containers located at the Town Hall for citizens to deposit their recyclables. In the past year the need to increase from one container to two was felt and the Town responded appropriately. We have ordinances in place that require mandatory recycling within the town. In the next month the town is going to try to make the transition over to curbside recycling which will include a pick-up either once a week or bi-weekly. Town staff believes offering curbside recycling to our citizens will increase recycling efforts by more than double. This is believed to because citizens will have the container at their home which will provide for easier access to recycle versus having to place the items in their car and drive to a location. The Town has contracted with Waste Industries to begin 96 gallon curbside bi-weekly recycling service beginning 01/01/2013.

Subsection 6-D                      Composting and Mulching

There is no program in place within the Town.

Subsection 6-E                      Incineration with Energy Recovery

There is no program in place within the Town.

Subsection 6-F                      Incineration without Energy Recovery

There is no program in place within the Town.

Subsection 6-G                      Transfer Outside the Geographic Area Covered by the Plan

Not applicable.

Subsection 6-H                      Disposal

Once garbage and recyclables are collected they are disposed of in the county landfill.

Subsection 6-I                      Education with the Community and Through the Schools

The Town attempts to keep the citizens involved and educated through our website and Facebook. The Town also supports the County in its efforts and notifies the citizens of any educational programs. The Town of Holly Ridge does not have any schools within its jurisdiction.

Subsection 6-J                      Management of Special Wastes

Citizens within the Town's Jurisdiction are required to take scrap tires, household hazardous waste and other special wastes to the county's landfill or convenience centers. Unless there is a Town pick-up for white goods - the citizens are required to dispose of white goods to the county landfill or convenience centers. The Town supports the county in the disposal of electronics and citizens are directed to the closest convenience center. Abandoned manufactured homes are regulated through our ordinances and owners are required to hire a private contractor for disposal of these homes.

Subsection 6-K                      Prevention of Illegal Disposal and Management of litter

The Town has an ordinance regulating illegal disposal and an ordinance prohibiting litter.

Subsection 6-L                      Purchase of Recycle Materials and Products w/ Recycle Material

The Town purchases recyclable materials when possible. When purchasing bottled waters for meetings and workshops the Town purchases the eco bottles which contain less plastic and smaller caps.

**SECTION 7 - Solid Waste Management Cost**

	Recycling	Garbage	Total
Program Cost	\$29,799.84	\$88,620.87	\$118,420.71
Annual Cost per Household	\$18.00	\$150.00	\$168.00

Breakdown shows the Town pays \$49.00 per ton based on 850 residential customers.

**SECTION 8 - Emergency / Disaster Debris Management and Animal Mortality**

The Town currently has not contracted with anyone for debris removal. In the past Town staff has used Town dump trucks to remove debris. A special permit is obtained from NCDENR to burn the debris which are staged at a vacant lot located near our Municipal Park.

*Please see attached Disaster Response Plan under "Attachment A"*

**SECTION 9 - Adopted Resolution**

*Please see attached copy of signed and adopted Resolution under "Attachment 8"*

SECTION 10 – Ordinances

CHAPTER 14. SOLID WASTE

ARTICLE I. GARBAGE AND OTHER FORMS OF LITTER AND JUNK

Section 14-1. General

Most litter is generated from the following sources: motorists, pedestrians, household and business putouts, commercial putouts, loading/unloading areas, construction sites and uncovered vehicles. It is the purpose of this ordinance to insure that these sources are regulated in such a manner as to:

- a. Reduce the generation of litter in the town and to protect the public safety, health, welfare, and environment.
- b. Preserve and enhance the aesthetic beauty and quality of the environment in Holly Ridge for the benefit of the general public.
- c. Screen from public view unsightly accumulated junk and to prevent the establishment of new unscreened accumulation of junk.

Section 14-2. Definitions

- (a) Refuse. All refuse shall be placed and maintained in containers as specified herein. All containers shall be kept covered at all times with tightfitting covers until the refuse is disposed of.
- (b) Garbage. All garbage being placed in containers for collection shall have drained from it all free liquid, and shall be wrapped, bagged, or enclosed in paper or plastic material unless otherwise specifically authorized by the town manager or his designee.
- (c) Household trash. All household trash shall be drained of all liquids prior to its deposit in refuse receptacles. Any items of household trash which are too large for receptacles and cannot be reduced to a size which can be placed in a receptacle may be placed in securely bagged or bound packages next to the receptacles.
- (d) Dangerous trash items. All dangerous trash items and all waste material of an injurious nature, including, but not limited to, broken glass, light bulbs, sharp pieces of metal, fluorescent tubes, and television tubes, shall be securely wrapped to prevent injury to collection crews and other persons.
- (e) Hazardous refuse. No hazardous refuse or building materials shall be placed in any receptacle, container, or disposal site unless authorized by state or federal

regulation.

- (f) Tree and shrubbery trimmings. Tree and shrubbery trimmings transported upon roads and streets within the boundaries of the town shall be securely covered or tied to prevent the depositing thereof on roads, streets, sidewalks, or road shoulders in the town.
- (g) Disposal sites. The county will establish, operate, and maintain sanitary landfills and container sites for the disposal and storage of refuse. These are the only authorized disposal sites.
- (h) Scavenging. It shall be illegal for any person to enter any sanitary landfill and/or container site which may be established by the town except for the purpose of disposing of refuse. Any rummaging through the sanitary landfill area or container site area and/or scavenging and removing any items therefrom is strictly prohibited.
- (i) Solid waste containers. It shall be unlawful for any commercial garbage or sanitation collection service, or for any person using a vehicle larger than a three-quarter ton pick-up truck, to dispose of refuse in a solid waste container or at a container site. All refuse shall be deposited in the container at a site and spillage shall be collected and deposited in the container. Trees, stumps, tree limbs, poisons, caustic chemicals, concrete slabs or pieces, and flammables are prohibited from being deposited in containers or at container sites.

### Section 14-3. Storage of refuse and junk

AJI accumulations of refuse and junk shall be stored or placed for collection in accordance with the following provisions:

- (1) Public streets and private property. No person shall place any accumulation of refuse or junk in any street, median strip, alley, public vehicular area or other public place of travel, nor upon any private property except as stated herein.
- (2) Unauthorized accumulations. Any unauthorized accumulation of refuse or trash items on any lot, property, premises, public streets, alleys, public vehicular areas or other public or private places is hereby declared to be a public nuisance and is prohibited. Failure of an owner or occupant to remove and correct any such unauthorized accumulation of refuse shall be deemed a violation of this chapter.
- (3) Junk. It shall be unlawful for any person to place or leave outside any building or dwelling within public view: any dilapidated furniture; appliance; machinery; equipment; building material; or other item which

is either wholly or partially rusted, wrecked, junked, dismantled, or inoperative condition; and which is not completely enclosed within a building or dwelling. Any such item which remains on the property of the occupant for a period of ten days after the notice of a violation of this section shall be presumed to be abandoned, and subject to being removed from the property by the town without further notice, and subject to the expenses incurred in the removal of such item.

#### Sec. 14-4. Prohibited scattering of refuse and litter

- (a) It shall be unlawful for any person to:
  - (1) Scatter refuse about, or litter any public or private street, or area or place, or any public vehicular area;
  - (2) Cast, throw, place, sweep, or deposit anywhere within the town any refuse or trash in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway, or other public place or into any occupied or unoccupied premises within the town.
- (b) It shall be unlawful for any vehicle transporting loose materials within the town to transport same without suitable covers. This section shall not apply to the transportation of poultry, livestock, tobacco, and silage or other feed grain used in the feeding of poultry or livestock.
- (c) If any of the material dumped in violation of this chapter can be identified as having last belonged to, been in the possession of, sent to or received by, or to have been the property of any person prior to its being dumped, as prohibited therein, such identification shall be presumed to be prima facie evidence that such owner dumped or caused to be dumped such matter and material in violation of this section.

#### Section 14-5. Commercial establishments

- (a) Requirement for containers. AU commercial establishments shall store their refuse in receptacles or containers as specified herein so as to eliminate wind-driven debris and unsightly litter in and about their establishments. Approved methods of containerization include refuse receptacles, bulk containers, and detachable containers. The number of containers necessary for each commercial establishment shall be as required to maintain a clean, neat, sanitary premise. Spillage and overflow shall be cleaned up immediately by the establishment when it occurs.
- (b) General requirements for screening.

- (1) Salvage material and junk accumulations located within 500 feet of the centerline of any paved state or town maintained road, or public vehicular area within the town shall be screened along the road or public vehicular area frontage, and all parts exposed to public view.
- (2) New commercial establishments which deal in the exchange, storage, or processing of salvage material and accumulated junk, located within 500 feet of any residence, school, or church must be properly screened from view.
- (3) New commercial establishments which deal in the exchange, storage, or processing of salvage materials and accumulated junk created after the effective date of the ordinance from which this chapter is derived must comply with the specific requirements set forth in this chapter before a permit to operate as such an establishment will be issued by the town manager. New commercial establishments include parties dealing in the exchange, storage, or processing of salvage materials and accumulated junk as described in subsection (b)(4) of this section.
- (4) The following are commercial establishments requiring compliance:
  - (a) Commercial salvage yards, junkyards, and vehicle graveyards, by the nature of their activities in processing and recycling salvageable materials, parts and accessories, operate in an accumulated junk environment and shall comply with the requirements set forth in this chapter. The public display of salvaged parts and accessories for sale or exchange shall be permitted outside the salvage yard, junkyard, or vehicle graveyard screen only during the establishment's normal hours.
  - (b) New vehicle dealers and used vehicle dealers, in their activities relating to repairs and services of wrecked and inoperable vehicles and in their exchange of vehicles, may gradually accumulate wrecked, inoperable, junked, and cannibalized vehicles to the point where they essentially become commercial salvage yards, junkyard, or vehicle graveyards. This chapter identifies six or more disassembled, wrecked, inoperable, cannibalized, junked or abandoned vehicles not currently awaiting repairs, so that they remain unrepaired, inoperable, or abandoned for six months or longer, to constitute accumulated junk.
  - (c) Vehicle repair facilities and service stations providing repair services for customers may gradually accumulate disassembled, wrecked, inoperable, cannibalized, junked and abandoned vehicles so that they essentially become commercial salvage yards, junkyards, and vehicle graveyards. This chapter identifies six or more disassembled, wrecked, inoperable, cannibalized, junked or abandoned vehicles not currently awaiting repairs,

so that they remain unrepaired, inoperable, or abandoned for six months or longer, to constitute accumulated junk.

- (d) Boat and boat trailer repair facilities, new boat dealers and used boat dealers may gradually accumulate wrecked, inoperable and cannibalized boats and boat trailers to the point where they become commercial salvage yards, or boat and boat trailer junkyards. This chapter identifies six or more disassembled, wrecked, inoperable or cannibalized boats or boat trailers not currently awaiting repair which have remained disassembled, wrecked, and inoperable for six months or longer to constitute accumulated junk.
  - (e) New appliance dealers, used appliance dealers and appliance repair facilities, used furniture and used household item dealers may accumulate damaged, disassembled, inoperable, and cannibalized appliances or furniture to the point where they become commercial junkyards and salvage yards. This chapter identifies three or more disassembled, inoperable, or cannibalized appliances not currently awaiting repair for three months or longer to constitute accumulated junk. Three or more items of used furniture and used household items stored in the public view by any commercial establishment also constitute accumulated junk.
  - (f) Used building materials dealers, selling or trading in used building materials, shall display these materials in a manner used by new building materials dealers and traders. This chapter identifies used building materials which are stored or displayed in a disorganized, haphazard, or unsightly manner to constitute accumulated junk.
  - (g) Commercial vehicle tire dealers, vehicle repair facilities, vehicle service stations, tire recapping/recycling facilities may accumulate damaged, un-repairable, and unserviceable vehicle tires to the point where they essentially become vehicle tire junkyard. This chapter identifies the accumulation of 30 or more damaged and/or un-repairable vehicle tires that have remained on the premises for more than 30 days or more to constitute accumulated junk.
  - (h) Commercial aircraft repair facilities, new aircraft dealers and used aircraft dealers may gradually accumulate wrecked, inoperable and cannibalized aircraft to the point where they become commercial salvage yards or aircraft junkyard. This chapter identifies four or more disassembled, wrecked, inoperable, or cannibalized aircrafts not currently awaiting repair that have remained disassembled, wrecked, and inoperable for six months or longer to constitute accumulated junk.
- (5) Commercial vehicle wrecker services which are required to store vehicles

requiring a title according to city, county, and state regulations are exempt from screening requirements when they verify that the processing for change of ownership or sale of impounded vehicles is in progress. Vehicles impounded for one year or more will require screening.

- (6) Antique vehicles and other vehicles which are properly registered and are in a verifiable restoration process are exempt from the standards set forth in this chapter.
  - (7) In the event a property is developed adjacent to an existing establishment dealing in salvaged material and accumulated junk, the screening requirements shall not be the responsibility of the commercial establishment.
- (c) Specific screening requirements.
- (I) Commercial junkyard, salvage yards and accumulated junk establishments as defined in this chapter, must screen accumulated junk from public view. If screening is not provided by building, topographical features or dense vegetation, manmade and installed or man planted screening shall be provided.
  - (2) Screening shall consist of opaque fencing, buildings, dense vegetation, or a combination of these, to a minimum height of six feet, to conceal vertically accumulated junk. Screening shall be freestanding and extend from the ground level. Tarpaulins, tents or other temporary screens are not acceptable screening materials.
  - (3) Deteriorated screening materials and vegetation shall be replaced to maintain complete screening. Accumulated junk establishments have two months from the date of notification that screening has deteriorated to initiate restoration on complete screening, consistent with seasonal planting conditions. Vegetation which has seasonal changes that open the accumulated junk to public view are not sufficient to meet the requirements of this chapter and must be replaced by fencing or suitable vegetation.
  - (4) Screening materials shall be set back from the road or street right-of-way or the property boundaries a distance of one foot, or a sufficient distance to allow installation of the screening material between the accumulated junk and the public. Accumulated junk shall not be used to support the screening material or comprise part of the screen itself.
  - (5) An owner/operator may install the screen adjacent to the accumulated junk to facilitate screening from public view if the property boundaries are more than five feet from the accumulated junk.

- (d) Enforcement. Enforcement of this section rests with the town manager or his designee. The enforcement officer shall notify the property owner or operator of the establishment of the violation and the owner/operator shall have a period of 90 days from the date of notification to comply with this section.

#### Section 14-6. Loading and unloading areas

All loading and unloading areas shall be provided with refuse receptacles for loose debris, paper, packaging materials, and other trash. The number of containers necessary for each area shall be as required to maintain a clean, neat and sanitary premises.

#### Section 14-7. Construction sites and demolition sites

All construction and demolition contractors shall provide on-site refuse receptacles, bulk containers, or detachable containers for construction debris and other trash which is capable of being moved or blown about by the wind and which is produced by those working on the site. All such materials shall be containerized by the end of each day, and the site shall be kept in a reasonably clean and litter-free condition. Construction debris and refuse deposited upon any public or private property as a result of construction or demolition shall be immediately removed by the contractor. Construction sites shall be kept clean and orderly at all times.

#### Section 14-8. Special refuse disposal problems

- (a) Contagious disease refuse- The removal of clothing, bedding, or other refuse from homes or other places where highly infectious diseases have prevailed shall be performed under the supervision and direction of the county health department.
- (b) Ashes- Ashes that are to be transported to authorized disposal sites or landfills must have been wetted and cool to the touch prior to disposal.

#### Section 14-9 Collection permits and disposal requirements

All commercial collectors of refuse who desire to haul within the town shall obtain a permit from the county health department and shall use a vehicle provided with a tight cover and so operated as to prevent offensive odors or liquids escaping therefrom and refuse from being dropped, blown, or spilled.

#### Section 14-10. Responsibility of owners and agents

The owners or agents, tenants or lessees, or persons in possession of all residential units and commercial establishments shall be responsible for compliance with this chapter.

#### Section 14-11. Duties and responsibilities for administration and enforcement

The provisions of this article shall be enforced by the inspection of property and by the observance of those persons who are seen to violate any of the provisions contained herein. Holly Ridge Code Enforcement is empowered to issue a notice of violation and/or civil citations when, in their opinion, any of the provisions of this article have been violated. Summons will be

delivered by enforcement officials in person to the violator. The summons shall direct the alleged violator to appear in district court on or before a specific day or hour named in the summons. The period so specified shall not be less than 72 hours after its delivery to the violator.

In all instances where enforcement personnel determine that the violation is a first offense, a notice of violation shall be issued which shall state therein what the violation is, what corrective measures are to be taken and the time and date when corrections are to be completed. Failure to comply with the corrective measures stated in such violation notice shall cause enforcement personnel to issue a civil citation and/or summons for violation of this article.

The town manager or his representative shall cause all warning citation forms to be serially numbered and recorded so that all of them can be maintained and accounted for.

## ARTICLE II. WASTE

### Section 14-12. General

It shall be unlawful for any person to trespass on the rights of another through the neglect of property:

- A. by causing or allowing unsightly litter, foul odor, or potentially dangerous devices to remain on or emanate from the property;
- B. to discard, abandon, or cause litter on public property or another's private property; and
- C. for any reason to accumulate unscreened, salvageable junk on paved state maintained roads, town roads or public vehicular areas.

### Section 14-13 Receptacles and containers required

Every person in possession, charge, or control of any place or from which construction debris (as defined in Section X), business/commercial trash, garbage, household trash, industrial waste, and yard trash is accumulated or produced, shall provide and at all times keep in a suitable place adequate and suitable receptacles and/or containers capable of holding all such waste materials.

### Section 14-14. Waste disposal practices

Refuse - All refuse shall be placed and maintained in containers as specified herein. All containers shall be kept covered at all times with tight fitting covers until the refuse is disposed of.

Garbage - All garbage being placed in containers for collection shall have drained from it all free liquid, and shall be wrapped, bagged, or enclosed in paper or plastic material unless otherwise specifically authorized by the Town Manager or his designee.

Household Trash - All household trash shall be drained of all liquids prior to its deposit in refuse

receptacles. Any items of household trash which are too large for receptacles and cannot be reduced to a size which can be placed in a receptacle may be placed in securely bagged or bound packages next to the receptacles.

Dangerous Trash Items - All dangerous trash items and all waste material of an injurious nature, including but not limited to broken glass, light bulbs, sharp pieces of metal, fluorescent tubes, and television tubes, shall be securely wrapped to prevent injury to collection crews and other persons.

Hazardous Refuse - No hazardous refuse or building materials shall be placed in any receptacle, container, or disposal site unless authorized by State or Federal regulation.

Tree and Shrubbery Trimmings - Tree and shrubbery trimmings transported upon roads and streets within the boundaries of the town shall be securely covered or tied to prevent the depositing thereof on roads, streets, sidewalks or road shoulders in the town.

Disposal Sites - The county will establish, operate, and maintain sanitary landfills and container sites for the disposal and storage of refuse. These are the only authorized disposal sites.

Scavenging - It shall be illegal for any person to enter any sanitary landfill and/or container site which may be established by the town except for the purpose of disposing of refuse. Any rummaging through the sanitary landfill area or container site area and/or scavenging and removing any items there from is strictly prohibited.

Solid Waste Containers - It shall be unlawful for any commercial garbage or sanitation collection service, or for any person, firm, or corporation using a vehicle larger than a  $\frac{3}{4}$  ton pick up truck, to dispose of refuse in a solid waste container or at a container site. All refuse shall be deposited in the container at a site and spillage shall be collected and deposited in the container. Trees, stumps, tree limbs, poisons, caustic chemicals, concrete slabs or pieces, and flammables are prohibited from being deposited in containers or at container sites.

#### **Section 14-15 Storing refuse and junk**

All accumulations of refuse and junk shall be stored or placed for collection in accordance with the following provisions:

1. Public Streets and Private Property - No person shall place any accumulation of refuse or junk in any street, median strip, alley, public vehicular area or other public place of travel, nor upon any private property except as stated herein.
2. Unauthorized Accumulations - Any unauthorized accumulation of refuse or trash items on any lot, property, premises, public street, alley, public vehicular area or other public or private place is hereby declared to be a public nuisance and is prohibited. Failure of owner or occupant to remove

and correct any such unauthorized accumulation of refuse shall be deemed a violation of this article.

3. Junk - It shall be unlawful for any person to place or leave outside any building or dwelling within public view any dilapidated furniture, appliance, machinery, equipment, building material, or other item which is either in wholly or partially rusted, wrecked, junked, dismantles, or inoperative condition, and which is not completely enclosed within a building or dwelling. Any such item or items which remain on the property of the occupant for a period of fifteen (15) days after notice of violation of this section shall be presumed to be abandoned and subject to being removed from the property by the town without further notice and subject to expenses incurred in the removal of such item or items.

#### **Section 14-16 Scattering and litter prohibited**

It shall be unlawful for any person to:

- (1) Scatter refuse about or litter any public or private street or area or place, or any public vehicular area;
- (2) Cast, throw, place, sweep, or deposit anywhere within the town any refuse or trash in such a manner that it may be carried or deposited by the elements upon any street, sidewalk, alley, sewer, parkway, or other public place or into any occupied or unoccupied premises within the town.

It shall be unlawful for any vehicle transporting loose materials within the town to transport same without suitable covers. This section shall not apply to the transportation of poultry, livestock, tobacco, and silage or other feed grain used in the feeding of poultry or livestock.

If any of the material dumped in violation of this ordinance can be identified as having last belonged to, been in the possession of, sent to or identified as having last belonged to, been in the possession of, sent to or received by, or to have been the property of any person prior to its being dumped as prohibited therein, such identification shall be presumed to be prima facie evidence that such owner dumped or caused to be dumped such matter and material in violation of this section.

#### **Section 14-17. Responsibility of owners and agents**

The owners or agents, tenants or lessees, or persons in possession of all residential units and commercial establishments shall be responsible for compliance with this ordinance.

### ARTICLE III. ABANDONED MOTOR VEHICLES

#### Section 14-18. Abandonment unlawful

It shall be unlawful to abandon any motor vehicle on any public street, public vehicular area or public grounds or upon any privately owned property, and it shall be unlawful for any person controlling privately owned property to abandon or to permit the abandonment thereupon of any motor vehicle on that property. Violation of this section shall be a misdemeanor punishable by fine or imprisonment or both: provided, however, that no person controlling privately owned property shall be criminally liable for the abandonment of motor vehicles thereupon by others if he shall assist the duly designated officials and agents of the town in disposing of said vehicles in the manner prescribed in this article.

#### Section 14-19. Definitions

Abandoned Vehicles Defined - A motor vehicle shall be determined to have been abandoned when:

1. It has been left upon a street or highway in violation of a law or ordinance prohibiting parking; or
2. It is partially dismantled or wrecked; or
3. It is incapable of self-propulsion or being moved in the manner for which it was originally intended; or
4. It is left on property owned or operated by the town for a period of not less than twenty-four (24) hours; or
5. It is left on private property without the consent of the owner, occupant, or lessee thereof for a period of not less than twenty-four (24) hours; or
6. It is left on any public street or highway of the town for a period of not less than seven (7) days.

Junk Motor Vehicles - Any abandoned vehicle which is inoperable, dismantled, or damaged, five (5) years old or older and worth less than one hundred (\$100.00) dollars as determined by a disinterested dealer or garage man shall be deemed a junk vehicle. A junk vehicle shall be held at least fifteen (15) days, during which time the owner may reclaim it by exhibiting proof of ownership and paying all reasonable costs incident of removal and storage and administrative expenses.

Removal of Junk Motor Vehicles - Any abandoned or junked motor vehicle found to be in violation of this ordinance may be removed to a storage area for safekeeping by or under the

direction of the Holly Ridge Police Department or other person, firm, or corporation so designated by the town. Written notice by mail of such removal shall be promptly given to the registered owner of the vehicle and to any holders of any lien of record in the office of the Department of Motor Vehicles.

#### Section 14-20. Disposition of Vehicles

1. The owner of any removed vehicle, before obtaining possession thereof, shall pay to the agent of the town storing said vehicle all reasonable costs incidental to the removal, storage, and locating of the owner.
2. Should such owner fail or refuse to pay the costs, or should his identity or whereabouts be unknown and unascertainable after a diligent search and after notice as herein prescribed, the stored vehicle may be sold after twenty (20) days notice has been given to the Department of Motor Vehicles before the date of sale and after the vehicle has been held for not less than thirty (30) days.
3. The vehicle may be sold by public or private sale, but no vehicle may be sold until its value has been determined by three (3) disinterested dealers or garage.
4. A vehicle of an appraised value of less than one hundred (100.00) dollars may be disposed of by any means in the discretion of the storing agent of the town.
5. The proceeds of any sale shall be forwarded to the finance officer of the town, who shall pay from the proceeds of said sale the cost of removal, storage, investigation as to ownership and sale, and liens, in that order. If, after the sale, the ownership at the time of the removal is established satisfactorily to the finance officer, the owner shall be paid so much of the proceeds as remains after payment of the foregoing costs and liens. Otherwise, any remaining proceeds shall be deposited in the general fund of the town.
6. An unclaimed junk vehicle may be destroyed or otherwise disposed of after fifteen (15) days. Notice shall be given within fifteen (15) days after final disposition to the Department of Motor Vehicles that it was deemed a junk vehicle and disposed of as such. This notice shall fully and accurately describe said vehicle.
7. Any proceeds derived from the disposition of junk vehicles shall be deposited in the general fund of the town.

#### Section 14-21. Disposition with Owner's Consent

With the owner's consent, the town may remove and dispose of any vehicle as a junk motor vehicle regardless of value or condition of said vehicle and without waiting the aforesaid fifteen (15) day period.

#### Section 14-22. Immunity

No person shall be held to answer in any civil or criminal action to any owner, lien holder, or other person legally entitled to the possession of any abandoned, lost, or stolen motor vehicle for disposing of it as contemplated herein.

#### Section 14-23. Penalty

In addition to and separate and apart from any other remedies set fourth and established by this section, any person violating the provisions of this section shall be assessed a penalty of ten dollars (\$10.00), and each and every day during which such violation continues shall be a separate and distinct offense.

### ARTICLE V. PRIVIES - SEPTIC TANKS

#### Section 14-24. Privies Regulated

No privy of any kind shall be permitted in the Town of Holly Ridge where town sewer is reasonably accessible. When privies are permitted they shall be constructed in accordance with the regulations of the North Carolina State Board of Health. Privies altered or reconstructed shall also conform to these regulations.

#### Section 14-25. Septic Tanks Regulated

Septic tanks may be installed where sewer is not reasonably accessible, provided, such tank is constructed in accordance with the specification of the North Carolina State Board of Health, and a permit therefore issued by the town clerk.

## CHAPTER 18. GARBAGE COLLECTION AND RECYCLING

### ARTICLE I. COLLECTION

#### Section 18-1. Definitions

**RECYCLABLE GARBAGE.** As used in this Article, this term shall mean aluminum, steel and/or metal cans, P.E.T. plastics, HDPE plastics (beverage containers only), newsprint and all inserts, glass (clear, brown, and green), conugated cardboard, and magazines.

**OTHER GARBAGE.** As used in this Article, this term shall mean and include all refuse, animal, fruit and other vegetable matter, all cans, glassware and crockery in which such matter has been put or stored and all rags, waster paper, floor sweepings and other combustible refuse except business materials, scrap tree trimmings, earth, furniture, and appliances. Also, not included in this definition are those material defined as recyclable garbage in Paragraph 1 above.

**GARBAGE.** As used in this Article, this term shall mean both "recyclable garbage" and "other garbage."

**RESIDENTIAL CUSTOMERS.** All real property used for the purpose of or held out as a dwelling unit, whether occupied or vacant, within the corporate city limits of Holly Ridge.

**NONRESIDENTIAL USE CUSTOMERS.** Those customers such as Churches, schools, institutions, fraternal or veterans organizations, etc. that are neither commercial enterprises nor residential or small business customers, but, that require refuse collection.

**SMALL BUSINESS CUSTOMERS.** Those businesses which receive refuse collection service is the same as that provided to all residential and non-residential use customers.

**INDUSTRIAL/COMMERCIAL CUSTOMERS.** (amended 8/12/97) Those recipients of refuse collection service that exceeds the maximum amount of refuse allowed for small business customers and which require the use of a dumpster or other front end loading type container; commercial customers shall include, but, not limited to Holly Plaza and Pinewood Campground.

**CURBSIDE.** As used in this Article, this term means the curb or road side that faces the street address of the property.

**MULTI-FAMILY CUSTOMERS.** As used in this Article this term means any building that contains three or more dwelling units intended, or designed to be built, used, rented, leased, let or hired out to be occupied, or that are occupied for living purposes.

Units of a residential nature that receive refuse collection that exceed the maximum amount of refuse allowed for residential customers and require the use of a dumpster or other front-end loading type container.

**DROP-OFF RECYCLING.** As used in this Article, this term means the Drop-Off container site

located at the Town Hall.

### Section 18-2. Rates and Charges

1. All residential customers shall be assessed a fee for a garbage collection services, which shall include a fee to collect other garbage. Residential customers may have one (1) additional cart at extra charge. The rates and charges for garbage collection services and/or future charges for garbage collection services provided by the Town shall be determined by the Town Council from time to time and on file with the Office of the Town Clerk. Said fees shall be billed by Onslow County Water and Sewer Authority (ONWASA) and due monthly along with the water/sewer bill.
2. All commercial/industrial customers shall contract with a commercial refuse carrier approved by the Council; small businesses and multi-family customers have the option to contract with a commercial refuse carrier, or they may use the Town's service as long as they do not exceed the limit of containers. Commercial/industrial customers may have up to two (2) containers, but no less than one (1) if no other contract is made with a commercial refuse carrier. All commercial and small business customers shall be responsible for all charges incurred thereby. Upon doing so, there shall be no assessment for garbage collection for the time period during which garbage collection is properly effectuated by said commercial refuse carrier. Nothing contained herein however, shall be construed to allow the disposal of refuse by the business itself. Customers such as homeowner associations, civic groups, etc. that are not on the ONWASA billing system may request carts from the town on a case by case basis. All billing will be done in advance and if permanently located, billing should be at no less than per quarterly.
3. **ACTIVATE / DISCONTINUE SERVICES:** When a customer has water and/or sewer service activated the garbage and recycling services will be activated as well. This is a mandatory charge for customers within the Town limits. A customer may choose to discontinue water and/ or sewer services with ONWASA which will also discontinue garbage and recycling services.

### Section 18-3. Recycling mandatory

When a recycling program is instituted by the Town Council all residential and multi-family customers are required to separate their garbage into "recyclable garbage" and "other garbage" and shall place the "recyclable garbage" into the designated container (located at the Town Hall) and the "other garbage" into another container.

### Section 18-4 Recycling guidelines

- I. **RECYCLABLE GARBAGE.** When a recycling program is instituted by the Town Council all recyclable garbage shall be placed into the designated containers (located at the Town Hall) and provided by the Town. The recycling bin is for the use of the tax paying citizens of the Town of Holly Ridge and is for residential use only and business owners shall not place recycling from any business in the container. Business owners are required to recycle their recyclables on their own. Any violators will be cited with a civil penalty which shall be enforced.
  
2. **OTHER GARBAGE.** All other garbage must be placed in roll-out trash carts which will be provided by the Town. Initially, one cart will be issued per residence. However, if more carts are desired, or a cart is desired by a location that is not a current water customer, the resident must pay one additional garbage charge per cart, with a limit of two carts per residence.
  
3. **CURBSIDE PICKUP.** All containers for recyclable garbage or other garbage shall be placed at the curbside as heretofore defined and shall be picked up from that location only.
  
4. **DROP-OFF CENTER.** Containers for co-mingled recyclables that will be at a designated location convenient for customers to drop-off. (location: Town Hall)
  
5. **LOSS, DAMAGE, OR DESTRUCTION OF TRASH CARTS OR OTHER GARBAGE OR RECYCLING CONTAINERS.** In the event a trash cart or container is lost, damaged or destroyed, the trash customer shall be billed for the cost of repair or replacement of that cart or container at the town's discretion. The cost will be the current rate for repair or replacement. Payment to be made to the Town of Holly Ridge, North Carolina. The one exception to this policy is that damage to the containers/ carts through the negligence of trash haulers will not be assessed against the customer.
  
6. **FAILURE TO PAY.** In the event any customer of garbage collection services fails to pay their bill when due, all water, sewer and garbage services shall be disconnected and terminated until such bill is paid in full and the reconnect charge paid.

# ATTACHMENT A

# TOWN OF ROLLY RIDGE, NC

## DISASTER

## RESPONSE

## PLAN



Updated 08/30/2012



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## **Section I. General**

This plan shall be known and may be cited and referred to as the "Disaster Response Plan for the Town of Holly Ridge."

### **I-I. PURPOSE**

This plan has been developed as a course of action to assist Town Officials in the coordination between departments and with other municipal, county and state agencies. It outlines specific responsibilities and provides additional information in the event of a major hurricane or disaster. The Onslow County State of Emergency Ordinance does not apply within the corporate boundaries of Holly Ridge; general police powers are incurred within this plan. The Town of Holly Ridge entered into a WEB-EOC Partnership Contract between Onslow County and other local municipalities on July 12, 2006.

The first priority of this plan is the protection of life. The second priority is to minimize the effects of a disaster or storm upon property, while continuing to provide essential services to the greatest extent possible.

### **1-2. DEFINITIONS**

The following words and phrases as used in this Plan shall have the following meanings:

1. "Disaster" -Includes but is not limited to an occurrence or imminent threat of imminent threat of wide-spread or severe damage, injury, or loss of life or property resulting from any natural or man-made accidental, military or paramilitary cause.
2. "Emergency Management" - Those measures taken by the populace and governments at Federal, State and local levels to minimize the adverse effect of any type disaster, which include the never ending preparedness cycle of prevention, mitigation, warning, movement, shelter, or emergency assistance and recovery.
3. "Emergency Management Agency" - A State or local governmental agency charged with coordination of all emergency management activities for its jurisdiction.
4. "Emergency Operations Center" - The center of operations during a disaster located at the Holly Ridge Police Department located at 313 Sound Road.
5. "Emergency Management Coordinator" - The coordinator of the Holly Ridge Emergency Management Center, appointed as prescribed in the Plan.
6. "Manager" - The Town Manager of Holly Ridge.
7. "Staff" - Those employed as permanent employees of Holly Ridge as defined in the Holly Ridge Personnel Policy.

8. "Major Storm Systems" - Storms which affect a wide area and have a life history of days rather than hours of effectiveness. "Tropical Depression" - Weather associated with a tropical cyclonic system with wind speeds up to 38 miles per hour.
  - a. "Tropical Storm" - Weather associated with a tropical cyclonic system with wind speeds between 39 and 73 miles per hour.
  - b. "Hurricane" - As categorized by the National Weather Service:
    - (1) Category 1: Winds of 74 to 95 miles per hour, accompanied by a 4 to 5 foot storm surge.
    - (2) Category 2: Winds from 96 to 110 miles per hour accompanied by a 6 to 8 foot storm surge.
    - (3) Category 3: Winds from 111 to 130 miles per hour with storm surge of 9 to 12 feet.
    - (4) Category 4: Winds of 131 to 155 miles per hour and storm surge of 13 to 18 feet.
    - (5) Winds of 156 miles per hour and greater with storm surge of 18 feet and higher.
9. "Major Storm Alerts" - Specific actions for each condition are outlined within the plan.
  - (1) Condition V: Season begins. Operations continue as normal.
  - (2) Condition IV: Destructive weather trends indicate the possibility of winds of destructive force within 72 hours.
  - (3) Condition III: HURRICANE WATCH – Winds of destructive force are possible within 48 hours.
  - (4) Condition II: Winds of 131 to 155 miles per hour and a storm surge of 13 to 18 feet.
  - (5) Condition I: LANDFALL EXPECTED - Mandatory Evacuation – winds of destructive force are imminent or expected within 12 hours.
10. "Standby Duty" – Employees must:
  - a. Be at a known location where he or she can be reached by telephone or other communication device; and
  - b. Be able to report to the work site with the necessary equipment within a prescribed time table.
11. "Town" - The incorporated municipality of Holly Ridge, North Carolina.

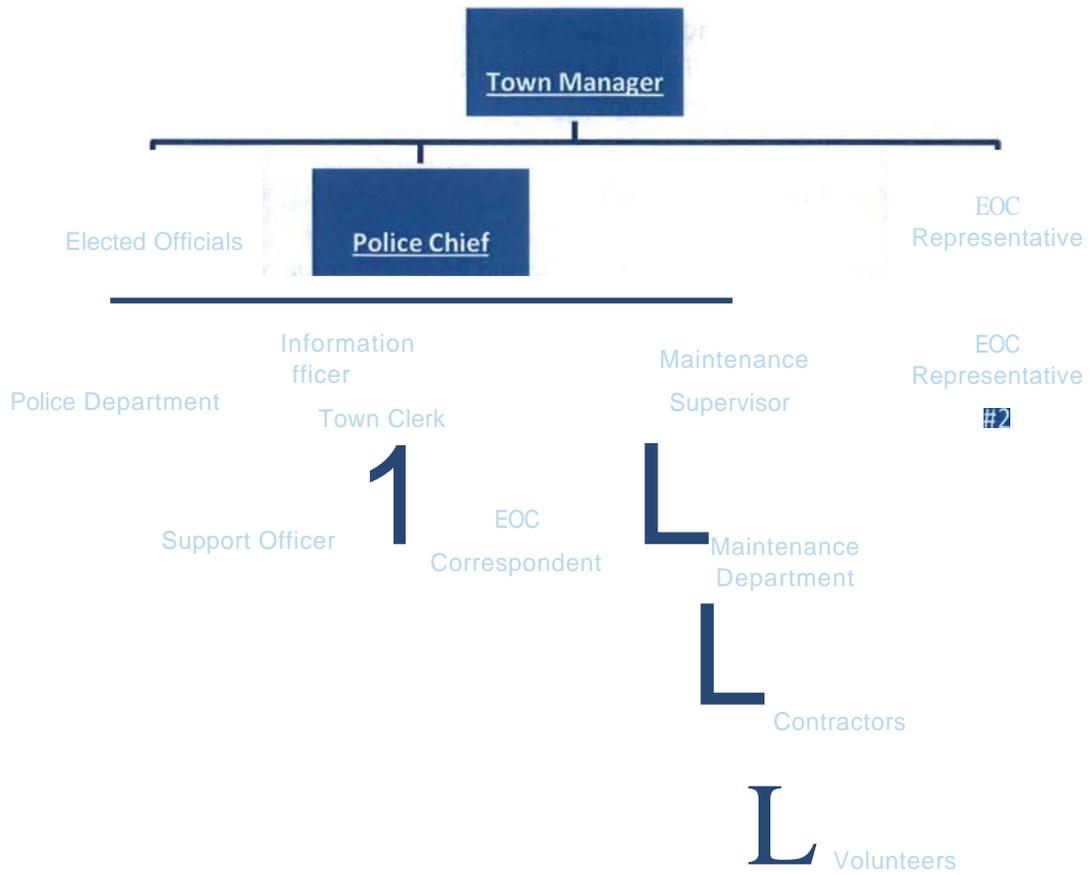
## **Section II. ORGANIZATION**

### **11-1: GENERAL ORGANIZATION**

Joint action is required between all municipal departments and with Onslow County in order to maximize resources and support for the safety of the citizens of Holly Ridge. Reference should also be made to the Onslow County Hurricane Evacuation Plan and State of Emergency Ordinance for a better understanding of the overall County concept.

- Town Manager: The Town Manager shall serve as the Emergency Management Coordinator and be responsible for coordinating disaster activities.
- Police Chief: The Police Chief shall serve as the Field Commander. If the Town Manager is out of Town, the Police Chief shall serve as Emergency Management Coordinator (and assume the responsibilities under Section III) with the Police Captain serving as the Field Commander.
- Mayor: The Mayor shall serve as a support person at the Town of Holly Ridge EOC and be available to sign all necessary Proclamations and other applicable paperwork.
- Mayor Pro-Tem: The Mayor Pro-Tem shall serve as a support person at the Town of Holly Ridge EOC and be available in the absence of the Mayor, to sign all necessary Proclamations and other applicable paperwork.
- Town Clerk: The Town Clerk shall be the official Information Officer.
- Front Desk Clerk: The Front Desk or the Assistant Clerk shall serve as the Information Office in the absence of the Town Clerk, and shall have the responsibility of serving as the WEB-EOC correspondent.
- Finance Officer: The Finance Officer shall be the official EOC Support Officer.
- Building Administrator: Serves as the Onslow County EOC Representative at the EOC facility in Jacksonville.
- Planning/Zoning Administrator: Serves as the Onslow County EOC Representative at the EOC facility in Jacksonville in the absence or the relief of the Building Administrator.

# EOC CHAIN OF COMMAND



## **1-3: PREPAREDNESS OPERATIONS**

### **\ - 3(a): General**

Upon notification of Condition IV, specific coordination and communication responsibilities go into effect for each department and agency. With each change in condition, other responsibilities and duties for further preparedness will be carried out. Under Condition II, auxiliary phone lines (910)329-7081 and (910)329-4076 will be activated at the Police Department. Upon notification by the Town Manager of Condition II, the Emergency Operations Center will begin partial operations.

### **1\ - 3(b): Emergency Operations Center**

The Holly Ridge Police Department located at 313 Sound Road **will** serve as the Emergency Operations Center with the Holly Ridge Town Hall or the Volunteer Fire Station serving as the backup location.

The Police Department is the designated Emergency Operations Center and is the sole location for disaster coordination. The Police Department is not designated as a storm shelter.

Therefore, individuals shall be required to report to the official evacuation shelter at Dixon Middle School or other designated location. Only families of Town Employees are allowed to stay at the Police Department. (this is not recommended if other arrangements can be made).

All family members who might have to stay at the Police Department should bring:

- A. Clothing
- B. Food
- C. Sleeping Bag/Pillow
- D. Toiletries
- E. Water (1 gallon)
- F. Flashlight

### **\ - 3(c): Financial Accounting**

Costs relating to the disaster shall be charged to Miscellaneous Account # 10-420-57 until FEMA (if applicable) payments are received.

### **\ - 3(d): Department/Agency Responsibilities**

The Department/Agency responsibilities are broken down by Condition for ease of coordination. Refer to the Appendix for additional checklists and information.

## **Section III. RESPONSIBILITIES OF EMERGENCY STAFF**

### **111-1: MAJOR STORM DISASTER**

## Mayor Responsibilities

### Condition IV

- a. Notify Council of Condition Plan Status (see appendix)
- b. Review the Town of Holly Ridge Emergency action Plan

### Condition 111- HURRICANE WATCH

- a. Discuss possible voluntary evacuation of areas with Onslow County EOC
- b. Review Onslow County Evacuation Plan

### Condition 11- HURRICANE WARNING

- a. Give authorization to EOC to begin voluntary evacuation of areas if necessary
- b. Communicate with Onslow County EOC

### Condition I – LANDFALL EXPECTED -

- a. Proclaim State of Emergency as mandated under NCGS-166A to commence mandatory evacuation of areas
- b. Proceed to the EOC at the Holly Ridge Police Department

### Condition V - LANDFALL

- a. Be present at EOC at the Holly Ridge Police Department

## Mayor **Pro-Tern** Responsibilities (in absence of the Mayor)

### Condition IV

- a. Notify Council of Condition Plan Status (see appendix)
- b. Review the Town of Holly Ridge Emergency Action Plan

### Condition 111- HURRICANE WATCH

- a. Discuss possible voluntary evacuation of areas with Onslow County EMC
- b. Review Onslow County Evacuation Plan

### Condition II - Hurricane Warning

- a. Give authorization to EMC to begin voluntary evaluation of areas if necessary
- b. Communicate with Onslow County EMC

### Condition 1 - LANDFALL EXPECTED

- a. Proclaim State of Emergency as mandated under NCGS 166A to commence mandatory evacuation of areas
- b. Be present at EOC at the Holly Ridge Police Department

Condition - LANDFALL

- a. Be present at EOC at the Holly Ridge Police Department

**TOWN MANAGER/EMERGENCY COORDINATOR RESPONSIBILITIES**

Condition IV

- a. Notify Mayor, Department Heads, Fire Department, and Rescue Squad of condition status
- b. Review Town of Holly Ridge Emergency Action Plan
- c. Prepare for possible evacuation discussion with Mayor
- d. Continue to monitor storm progress

Condition III - HURRICANE WATCH

- a. Notify Mayor, Department Heads, Fire Department, and Rescue Squad of condition status
- b. Communicate with Onslow County Emergency Management Coordinator
- c. Discuss possible need for voluntary evacuation with Mayor
- d. Prepare for mandatory evacuation discussion with Mayor. (Review Onslow County Evacuation Plan)
- e. Monitor storm progress
- f. Maintain communication with Field Commander (Captain of Police Department)
- g. Bring personnel to standby

Condition 11- HURRICANE WARNING

- a. Place all personnel to standby alert
- b. Notify Mayor, Department Heads, Fire Department and Rescue Squad of condition status in time for Emergency Operations Meeting
- c. Hold Emergency Operations Meetings
- d. Place all employees on standby alert
- e. Communicate with Police Chief regarding voluntary evacuation

Condition I - LANDFALL EXPECTED

- a. Activate EOC
- b. Notify Mayor, Department Heads, Fire Department, and Rescue Squad of condition status
- c. Hold Emergency Operations Meeting
- d. Communicate with Police Chief regarding mandatory evacuation if needed
- e. Communicate with Onslow County Emergency Management Coordinator
- f. Begin preparing for Post Disaster Condition
- g. Monitor storm progress

Condition - Landfall

- a. Be at EOC
- b. Communicate with Mayor, Department Heads and Rescue Squad regarding post disaster responsibilities

**POLICE CHIEF RESPONSIBILITIES**

Condition IV

- a. Check on equipment (see appendix)
- b. Monitor storm progress
- c. Monitor all radio frequencies

Condition 111- HURRICANE WATCH

- a. Place personnel on standby
- b. Maintain contact with Manager

Condition 11- Hurricane Warning

- a. Come to standby alert
- b. Secure department weapons
- c. Gather and store records. Gather forms for disaster use at EOC
- d. Upon notification by EMC, begin notifying residents/businesses of voluntary evacuation by vehicle
- e. Notify Highway Patrol in reference to voluntary evacuation and establish control post
- f. Notify wrecker service of standby
- g. Assist in voluntary evacuation
- h. Attend Emergency Operations at Police Department

Condition 1 - LANDFALL EXPECTED

- a. Recall officers and reserves to EOC (See appendix)
- b. Activate emergency phone lines
- c. Set up Police Department as the EOC

(1) TV

(2) Radio

(3) Wall Map of Area

- a. Roads out
- b. List of utilities
- c. Roads Barricaded
- d. Attend EOC meeting (give status report)
- e. Notify residences/businesses of mandatory evacuation. Upon notification from Town Manager, assist in evacuation
- f. Prepare for post disaster

Condition - LANDFALL

- a. Chief and officers/reservists at EOC at Police Department

**FINANCE OFFICER RESPONSIBILITIES**

Condition IV.

- a. Monitor storm progress

Condition III-HURRICANE WATCH

- a. Come onto standby status
- b. If conditions indicate a Hurricane Warning is to be issued, gather groceries at this time

Condition 11- HURRICANE WARNING

- a. Come to standby alert
- b. Assure that all work is backed up to computer discs and placed in safe deposit box at the bank
- c. Assure that equipment within EOC is protected
- d. Assume Position of Emergency Support Officer

1. Shelter Coordinator

- a. Provide meals and water

2. Volunteer Coordinator

- a. Appoint volunteers to tasks in EOC

3. Family Liaison

4. Expedite necessary emergency purchases and reports

- a. Supply the Emergency Operation Center
- b. Prepare requisite financial reports (Damage Survey report, etc)
- c. Record overtime hours
- d. Record personnel check-in
- e. Record resources used
- f. Attend EOC meeting

Condition I - LANDFALL EXPECTED

- a. Place checkbooks, general ledgers, payroll books and back up disks in evidence locker in former Police Department.
- b. Attend EOC meeting (give status report)

## TOWN CLERK RESPONSIBILITIES

### Condition IV.

- a. Monitor storm progress
- b. Assume responsibility as Public Information Officer
- c. Issue advance notification to Public Information Sources: Media:
  - a. Charter Communication: 910
  - b. 102.7

### Condition 111- HURRICANE WATCH

- a. Come onto standby alert
- b. Public Information Issued: the following information should be issued through Charter Communications and the radio stations. (See attachment B)
- c. Notify emergency staff:

When a **CONDITION III HURRICANE RESPONSE STATUS** is declared, all personnel shall be called and placed on standby duty. All employees must be able to report to the Police Department within 90 minutes if called to on-active duty.

- (1) John Maiorano, Town Manager/ Police Chief- NOTIFY ALL OFFICERS AND EMPLOYEES
  - a. Cell: (work) (910) 376-4373
  
- (2) Heather Reynolds, Town Clerk
  - a. Cell: (404) 849-4496
  
- (3) Bill Maiorano – NOTIFY ALL MAINTENANCE PERSONNEL
  - a. Cell: (work) (910) 376-4148  
(910) 581-4280
  
- (4) Larry Willaford, Building Inspector
  - a. Home: (910) 937-1581
  - b. Cell (personal) (910) 358-3440
  - c. Cell (work) (910) 376-0217
  
- (5) Randal Gray, Planning and Zoning
  - a. Home: (910) 388-3052
  - b. Cell (work) (910) 376-5001
  
- (6) Karen Metz, Finance Officer
  - a. Cell: (646) 752-4611  
(910) 232-8313
  
- (7) Barbara Lynch, Planning Admin
  - a. Cell: (404) 641-2161

(8) Tracy Martin, Front Desk Clerk  
a. Cell: (910) 520-7800

(9) Margaret Richmond, Police Department  
a. Cell: (910) 409-2241

d. Contact Penslow Medical Clinic, Holly Ridge Health Care, Holly Ridge Urgent Care, Pine Ridge Harbour to make them aware of any emergency situations and update them on storm status.

1. Penslow Medical Clinic

Phone: (910) 329-7591

2. Holly Ridge Health Care

Phone: (910) 329-1707

3. Holly Ridge Urgent Care

Phone: (910) 329-1400

4. Pine Ridge Harbour

Phone: (910) 329-9941

e. All elected officials in this order:

(1) Mayor Elmer Padgett  
Home: (910) 329-5951  
Cell: (910) 389-3662

(2) Councilwoman Carolyn Stanley  
Cell: 910-545-0703  
Home: (910) 329-1179

(3) Councilwoman Anita Dinger  
Cell: (910) 330-7036

(4) Councilman Joseph Edwards  
Home: (910) 329-1939  
Cell: (910) 367-2636

(5) Councilman Greg Hines  
Home: (910) 329-8261  
Cell: (910) 389-0728

(6) Councilman Jerry Wright  
Home: (910) 329-6901  
Cell: (910) 330-8316

Condition 11- HURRICANE WARNING

- a. Assure that all work is backed up to computer discs
- b. Assume the position of Public Information Officer
- c. Send priority list for restoring services to utilities
  1. Embarq: (910) 347-9011
  2. Progress Energy: 1-800-452-2777
  3. Jones Onslow Elect(910) 353-1940

Priority Lists

- |                                     |                   |
|-------------------------------------|-------------------|
| a. Command Center/Police Department | 313 Sound Rd.     |
| b. Holly Ridge Town Hall            | 212 N. Dyson St.  |
| c. Penslow Medical Clinic           | 206 N. Dyson St.  |
| d. Holly Ridge Health Care          | 308 US Highway 17 |
| e. Holly Ridge Urgent Care          | 502 US Highway 17 |
| f. Glen Care Nursing Home           | 325 Sound Road    |

Contact Camp Lejeune if EMC advises that additional equipment is necessary:

1. Asst. Chief of Staff - Logistics - (910) 451-2536/25077
  2. Training and Operations: (910) 451-1714
- f. Recall emergency staff – all personnel should be immediately recalled to the EMERGENCY OPERATIONS CENTER under direction of EM, except that the maintenance department personnel may return to standby duty after all preparations have been made. As soon as conditions allow, the maintenance department shall be on active duty for their outside duties.
- g. Notify all Public Information Systems (see attachment C)
- h. Attend EOC meeting

Condition I - LANDFALL EXPECTED

- a. Be at EOC
- b. Place minute books, computer disks and Zoning maps in the evidence locker in the former Police Department office.
- c. If possible/applicable, make normal deposits and/or any cash/checks in drawer should be locked in money box and stored in evidence locker in the former Police Department office. The procedure for the ONWASA drawer should be the same as other monies in Town Hall.
- d. Assure all files, safes, cabinet doors, etc, are secured.
- e. Coordinate Disaster Messages
- f. Monitor phones
- g. Be the official liaison to citizens

- h. Maintain contact with Onslow County EOC.
- i. Attend EOC meeting at Police Department (give status report)

## **PUBLIC WORKS SUPERVISOR DUTIES**

### Condition IV.

- a. Service generators (see appendix)
- b. Service vehicles (see appendix)

### Condition III-HURRICANE WATCH

- a. Notify personnel of standby duty
- b. Advise construction contractors to secure materials and equipment

### Condition 11- HURRICANE WARNING

- a. Come to standby duty
- b. Relocate all equipment to EOC
- c. Secure and maintain the Emergency Operations Center
  - 1. generator
  - 2. windows
  - 3. flagpole
- d. Attend EOC meeting
- e. Ensure fresh water supply for EOC
- f. Weatherproof town property
- g. Fuel trucks and equipment
- h. Secure all buildings and outside equipment
- i. Obtain needed resources after hours

### Condition I-LANDFALL EXPECTED

- a. Recall personnel
- b. Attend EOC meeting (give status report)
- c. Have mobile generator ready to go to lift station
- d. Prepare for post disaster

### Condition LANDFALL

- a. Supervisor and staff be at EOC

## **111-2 OTHER DISASTERS**

If a disaster other than a major storm should strike, the following duties and responsibilities shall commence upon notification of disaster. AT NO TIME ARE EMPLOYEES WHO ARE NOT TRAINED IN SPECIFIC DISASTER WORK TO UNDERTAKE EMERGENCY OPERATIONS AT RISK TO THEMSELVES OR OTHERS. PROPER AGENCIES AND EMERGENCY RESPONDERS MUST BE CALLED IN.

1. MAYOR RESPONSIBILITIES

- a. Proclaim State of Emergency as mandated under NCGS 166A (see attachment D) to commence mandatory evacuation of areas if necessary
- b. Proceed to the EOC at the Holly Ridge Police Department

2. MAYOR PRO-TEM RESPONSIBILITIES

- a. Assume the responsibilities of the Mayor should he/she not be available

3. TOWN MANAGER RESPONSIBILITIES

- a. Make initial assessment as to scope of disaster
- b. Order mandatory evacuation upon approval of Mayor or independently if Mayor is unavailable
- c. Notify appropriate Federal, State or local emergency officials and staff
- d. Activate EOC unless conditions do not permit
- e. Be at EOC
- f. Hold EOC meeting
- g. Communicate with officials and staff regarding post disaster responsibilities

4. POLICE CHIEF RESPONSIBILITIES

- a. Monitor all radio frequencies
- b. Recall officers and reserves to EOC (see appendix)
- c. Notify Highway Patrol, in reference to evacuation control post
- d. Notify wrecker service of standby
- e. Activate emergency phone lines
- f. Set up Police Department as EOC
- g. Attend EOC meeting (give status report)
- h. Notify residences/businesses of mandatory evacuation and upon notification from Town Manager, assist in evacuation
- i. Prepare for post disaster

5. FINANCE OFFICER RESPONSIBILITIES

- a. Assume position of Emergency Support Officer
  - 1. Shelter Coordinator
    - a. Provide meals and water
  - 2. Volunteer Coordinator
    - a. Appoint volunteers to tasks in EOC
  - 3. Family Liaison
  - 4. Expedite necessary emergency purchases and reports
    - a. Supply the Emergency Operations Center
    - b. Prepare requisite financial reports (damage survey report, etc.)
    - c. Record overtime hours
    - d. Record personnel check-in

- e. Record resources used
- b. Attend EOC meeting at Police Department (give status report)

#### 6. TOWN CLERK RESPONSIBILITIES

- a. Assume responsibility as Public Information Officer
- b. Recall emergency staff - all personnel should be immediately recalled to the EOC for standby duty, except that the Maintenance Department personnel may return to standby duty after all preparations have been made. As soon as conditions allow, the Maintenance Department shall be on active duty for their outside duties.
- c. Notify medical facilities and Glen Care and inform them of the situation
- d. Contact Mayor and Town Councilmembers
- e. Contact utilities for service restoration
- f. Contact Camp Lejeune facilities
- g. If evacuation is deemed necessary, place minute books, disks, files and money boxes in the evidence locker in the former Police Department.
- h. Attend EOC meeting at Police Department (give status report)

#### 7. MAINTENANCE SUPERVISOR DUTIES

- a. Recall personnel
- b. Begin monitoring frequencies of all departments
- c. Fuel trucks and equipment
- d. Obtain needed resources after hours
- e. Attend EOC meeting at Police Department (give status report)
- f. Prepare for Post Disaster
- g. Aid Police Department in setting up EOC

### **111- 3 Citizen Preparedness & Post Storm Safety**

#### HURRICANE SUPPLIES LIST

Make sure this kit is put together at least 48 hours prior to a hurricane and make sure your kit is complete. The following should be included in your supply kit:

- A first aid kit. You can make your own and keep it in a plastic container.
- Any medications that you or any other family members need such as heart medications, diabetes medications, and other prescription drugs, contact lenses and the supplies you might need, including a spare pair of eyeglasses. In addition, any medications for your children should be included in your kit.
- Canned food and a manual can opener.
- A two week supply of food is best and making sure that you keep in mind any special dietary issues that any family members might have is also important. Some foods you

could include in your kit are dried fruits and nuts, crackers, canned pastas such as spaghetti-o's, canned soups, canned fruits, canned fruit juices, and canned vegetables, boxes of cereals, peanut butter and jelly, boxes of powdered milk, instant soups, coffee, and hot cocoa, cereal bars, granola bars, pop-tarts, bags of pretzels and pre-popped popcorn. You can also include pasta that you can boil in water if you have a charcoal grill or camping stove.

- Don't forget your pets. Make sure that you have enough non-perishable foods for your pets and any medications they need. Plan to add extra water to your kit for the pets.
- Paper plates, bowls, cups, napkins, and plastic utensils.
- Plan on including at least 2 gallons of water per person plus extra for cooking. You also should have a two week supply of water for each family member in your kit.
- Extra clothing, rain-gear and sleeping bags or tents.
- Battery operated radios, flashlights, and plenty of extra batteries

### Preparing Your House for the Hurricane

1. Cover all of your windows with plywood rather than tape. The tape will not keep the glass from breaking.
2. Keep any eye on trees throughout the year by removing any dead trees or dead limbs.
3. Bring indoors any lawn chairs, tables and umbrellas. Don't forget any toys, lawn decorations or trash cans.
4. Make sure you fill your vehicles and take some cash out of the bank before the storm hits.

### WHAT TO DO WITH THE FOOD IN YOUR REFRIGERATOR & FREEZER AFTER THE POWER IS RESTORED

The hurricane that hit Onslow County has damaged homes and some citizens may not have electricity restored yet. Here are some suggestions about the frozen food in your freezer. The FDA says the most significant food safety challenge consumers will face will be keeping refrigerated foods at or below 40 degrees F. and frozen foods at or below 0 F.

Perishable food such as meat, poultry, seafood, milk and eggs that are not properly refrigerated or frozen may cause illness if consumed, even if it is thoroughly cooked.

FDA says that if flooding is a problem, consumers will also need to evaluate the safety of their stored food and the safety of their water supply.

Here are a few tips that consumers can do at home to keep their food safe :

- Keep the refrigerator and freezer doors closed as much as possible to maintain the cold temperature. The refrigerator will keep food cold for about 4 hours if it is unopened . A full freezer will keep the temperature for approximately 48 hours (24 hours jf it is half

full) if the door remains closed. Buy dry, crushed, or block ice to keep your refrigerator as cold as possible if the power is going to be out for a prolonged period of time. Fifty pounds of dry ice should hold an 18 cubic foot full freezer for 2 days.

- If you will be eating your refrigerated or frozen meat, poultry, fish or eggs while they are still at safe temperatures, be sure they are thoroughly cooked to the proper temperature to assure that any food borne bacteria that may be present are destroyed.
- Wash fruits and vegetables with water from a safe source before eating.
- For infants, if possible, use prepared canned baby formula that requires no added water. When using concentrated or powdered formulas prepare with bottled water if the local water source is potentially contaminated.

#### Once the Power is Restored

- Once the power is restored, you will need to evaluate the safety of the food. If an appliance thermometer was kept in the freezer, read the temperature when the power comes back on. If the thermometer stored in the freezer reads 40 degrees F or below, the food is safe and may be refrozen. If a thermometer has not been kept in the freezer, check each package of food to determine the safety. Remember, you can't rely on appearance or odor. If the food still contains ice crystals or is 40 degrees F or below, it is safe to refreeze or cook.
- Refrigerated food should be safe as long as the power is out for no more than 4 hours. Keep the door closed as much as possible. Discard any perishable food (such as meat, poultry, fish, eggs or leftovers) that has been above 40 degrees F for 2 hours.
- Hurricanes, especially if accompanied by a tidal surge or flooding, can contaminate the public water supply. Drinking contaminated water may cause illness. Listen to local announcements on safety of the water supply.
- If you do not have bottled water, and are not sure that your tap water is safe, follow these directions to purify tap water:
  - If you have a heat source available, boil the water vigorously (water should be bubbling and rolling) for 1 to 3 minutes.
  - If you can't boil water, add 8 drops of newly purchased, unscented liquid household bleach per gallon of water, stir it well and then let the water stand for 30 minutes before you use it. Note that using bleach will not kill parasitic organisms.
  - You can also use water-purifying tablets from your local pharmacy or sporting goods store.
- Do not eat any food that may have come into contact with floodwater. Discard any food without a waterproof container if there is any chance that have come into contact with floodwater. Undamaged, commercially canned foods can be saved if you remove the labels thoroughly, wash the cans, and then disinfect them with a solution consisting of  $\frac{1}{4}$  cup of bleach per gallon of water for clean surfaces. Re-label your cans, including the expiration date, with a marker. Food containers with screw-caps, snap lids, and home canned foods should be discarded if they have come in contact with flood water because they cannot be disinfected.

- Discard wooden cutting boards, plastic utensils, baby bottle nipples and pacifiers. There is no way to safely clean them if they have come in contact with contaminated floodwaters. Thoroughly wash metal pans, ceramic dishes, and utensils with soap and hot water and sanitize by boiling in clean water or immersing them for 15 minutes in a solution of ¼ cup chlorine bleach per gallon of water.

## **Section IV. POST DISASTER RECOVERY**

### EMERGENCY OPERATIONS

With the end of a disaster and when conditions are as safe as possible, post disaster operations begin.

The post disaster plan includes three (3) separate reconstruction periods.

1. Emergency Period: Reconstruction phase immediately after a storm. The Emphasis is on restoring public health and safety, assessing the nature and extent of disaster damage and qualifying for and obtaining whatever federal and state assistance might be available.
2. Restoration Period: Weeks and months following a disaster. The emphasis during this period is on permanently restoring community facilities, utilities, essential businesses, etc., so that the community can once again function in a normal manner.
3. Replacement Period: Period during which the community is rebuilt. The period could last from months to years depending on the nature and extent of the damages incurred.

THIS PLAN WILL FOCUS ON THE FIRST TWO OF THESE PERIODS.

## **IV- 2: EMERGENCY OPERATIONS**

### A. MAINTENANCE DEPARTMENT

1. Clean up and Remove Debris
  - a. Emergency Routes: In order to provide initial access for emergency services the following streets shall be designated as emergency routes to be opened first:
    1. Dyson Street
    2. Highway 50

3. Highway 17
4. Sound Road
5. Camp Davis Road
6. Borroughs Road

b. Temporary Debris Disposal Areas

1. Vacant lot (former Popkins Property) on corner of Hines/Sound)
2. Barricade necessary areas
3. Open roadways for emergency service units
4. Fuel all vehicles and equipment
5. Drain flooded areas
6. Assess damage to the infrastructure
7. Monitor water pressure
8. Arrange for emergency water supply
9. Get help from utilities in neighboring towns
10. Contact private contractors for clearing debris if needed.
  - a. Jim Bullard: (910) 470-3833
  - b. Eddie Grady: (910) 443-9041

B. POLICE DEPARTMENT

1. Mobilize all officers (including reserves)
2. Provide crowd control
3. Secure key installations
4. Tape off parking lot
5. Locate perimeters of disaster scene
6. Provide traffic control
  - a. Blockade Highway 50 E.
7. Provide transportation to key personnel
8. Assist with search and rescue operations
9. Photograph disaster
10. Request further law enforcement resources
11. Compile list of missing persons
12. Enforce curfew

C. Mayor and Elected Officials

1. Mayor

The Mayor shall serve in a supporting and advising capacity and shall:

1. Establish curfews
2. Request state of emergency status

3. Request state and federal aid
4. Serve in support operations as necessary
5. Maintain contact with the Town's EOC
6. Keep informed about the situation
7. Make emergency policy decisions concerning disaster operations

2. Mayor Pro-Tem

The Mayor Pro-Tem shall assume all duties and responsibilities of the Mayor should the Mayor be unable to perform those duties.

3. Town Council

The Town Council shall serve in a supporting and advising capacity and shall:

1. Maintain contact with the Town's EOC
2. Keep informed about the situation
3. Make emergency policy decisions concerning disaster Operations
4. Serve in support operations if necessary

D. Damage Assessment

Requirements for authorizing financial and direct assistance to both the Town of Holly Ridge government and individual citizens and businesses are generally stated in the Disaster Relief Act of 1974 (P.L. 93-288). It is imperative that the joint Federal-State-Local procedures are carried out effectively and properly in order to be eligible for the various types of financial assistance which are available.

1. The Town's Damage Assessment Team shall consist of the following personnel:
  - Mayor or Mayor Pro-Tem
  - Police Major
  - Maintenance Supervisor
  - Town Manager - (Team Coordinator)
2. Damage Assessment Procedures: Upon beginning post disaster operations, the Town's Damage Team shall make a visual windshield survey initial assessment. The windshield assessment should include an approximate number of the following:
  - a. Number of persons killed
  - b. Number of damaged properties
  - c. Cost of damage to public and private properties

The situation report should be given to the Emergency Management Coordinator within 1-2 hours maximum from the commencement of the post disaster operations. A more detailed second assessment can be made after the initial reports are filed. Damage assessment reporting should follow the format and terms as established by the Onslow County Emergency Management Office.

E. Utilities

1. The Town of Holly Ridge is served by Progress Energy and Jones Onslow EMC.
2. The EOC shall notify the power companies as soon as possible regarding the extent of damage and power failure.
3. Upon initiating emergency operations, a representative will check with the Onslow County EOC and communicate Progress Energy's and Jones Onslow EMC 's plan of action. In case of a power failure, emergency restoration will focus on life support systems as the main feeders serving Holly Ridge.

### **IV-3: RECOVERY OPERATIONS**

After the emergency operations to restore public health and safety and initial damage assessments are completed, the State guidelines suggest that a Recovery Task Force to guide restoration and reconstruction be created. In Holly Ridge, the Mayor and Town Council shall assume the responsibilities of the task force with the Town Manager directing day-to-day operations. The Task Force shall meet on an as-needed basis until conditions return to normal. The following tasks must be accomplished:

1. Establish an overall restoration schedule.
2. Set restoration priorities.
3. Determine requirements for outside assistance and request such assistance when it is beyond local capabilities.
4. Keep appropriate County and State officials informed using Situation and Damage reports.
5. Keep the public informed.
6. Assemble and maintain records of actions taken and expenditures and obligations incurred.
7. Proclaim a local "State of Emergency" if warranted.
8. Commence clean-up of debris removal and utility restoration activities.
9. Undertake repair and restoration of essential public facilities and services in accordance with priorities developed through the situation evaluations.
10. Assist private businesses and individual property owners in obtaining information on various types of assistance that might be available to them from Federal and State agencies.

11. Determine if damage was substantial enough to warrant a temporary development moratorium during which development will be suspended in affected areas until redevelopment policy is set.

#### EMERGENCY OPERATION CENTER CHECKLIST

##### Permanent Supplies

1. Axes (3)
2. Batteries
  - a. for radio
  - b. for flashlights
3. Blankets (5)
4. Bolt Cutters
5. Chains
6. Cots (12)
7. Clipboards
8. Crowbar
9. Duct Tape (2) rolls
10. First Aid Kits (2)
11. Flashlights (5)
12. Fluorescent Vests
13. Jack
14. Paper Pads
15. Pens
16. Rain Coats
17. Rope
18. Shovels (3)
19. Traffic Cones
20. Traffic Flares
21. Yellow Perimeter Tape

##### Communication Equipment

1. Primary System Check
  - a. Check Emergency Phone System
  - b. Check all radios/handhelds (charge batteries)
  - c. Check fax machine
2. Support System Check
  - a. Check portable phones
  - b. Check cell phones

#### HEAVY EQUIPMENT CHECK

1. Air compressors
2. Backhoe
  - a. Fill fuel tank
3. Chain Saws
  - a. Inspect and fuel
4. Diesel Generators
  - a. Inspect and repair trailer
  - b. Inspect and repair generators
  - c. Fill fuel tank
5. Dump truck
  - a. Fill fuel tank
6. Maintenance Trucks
  - a. Fill fuel tanks
  - b. Load axes, 2 flashlights, shovels, & other equipment
  - c. Check radio
7. Town Vehicles (Town car and Police cars)
  - a. Inspect and fill tanks
8. Tractor
  - a. Fill fuel tank
9. 200 gallon fuel tank
  - a. Fill and secure

#### PERSONNEL SUPPORT EQUIPMENT

Ensure all personnel are aware that if called to the EMERGENCY OPERATIONS CENTER on ACTIVE DUTY, they will need to bring the following items:

1. 2 changes of clothing
2. Rain gear
3. Sleeping Bag/Pillow
4. Toiletries
5. One gallon of water
6. Service equipment (Police Department)
7. Identification Badge

#### LIST OF ALL AVAILABLE EQUIPMENT AND VEHICLES

1. Emergency Operations Center
  - a. EOC equipped with backup power

2. Maintenance Department
  - a. Backhoe
  - b. Mudhog pump
  - c. Chainsaws (2)
  - d. Traffic cones} barriers
  - e. Dump truck
  - f. Tractor
  - g. Ford XL 150 Truck (2)
  - h. John Deere Gator
  - i. Toro Lawn Mowers (2)
  - j. Ford 450 Diesel Bucket Truck
  - k. Ford 2600 Tractor
  - l. John Deere 870 Tractor
  - m. Bush Hogs (2)
  - n. Finishers 52 Inch (2)
  - o. 16 Ft Trailer
  - p. 5x8 Trailer
  - q. 4x4 Trailer
  - r. Infield Rascal
  - s. Pressure Washer
  - t. AC 225 Arc Welding Machine
  - u. Kobalt 30 Gallon Air Compressor
  - v. Pro Temp Kerosene Heater
  - w. Bomag AP 15 Tamper
  - x. Weed Eaters (6)
  - y. Pole Saw
  - z. Chop Saw
  - aa. 48 Inch Fan
  - bb. Burning Torches (1)
  - cc. Crack Sealant Machine (1)
  - dd. Titan Industrial Commercial Air Compressor
  
3. Holly Ridge Police Department
  - a. One (1) base radio
    1. Onslow County Channel
    2. Scanning
  - b. Police Vehicles
    1. Dodge Chargers (6)
    2. Ford Crown Vic (3)
    3. Town Hall Admin Ford Crown Vic (1)

All Police Vehicles are equipped with scanning radios.

# **APPENDIX 1**

## **ATTACHMENTS A- D**

## Attachment A

### MEDIA RELEASE

#### Beginning of Hurricane Season

The Town of Holly Ridge has reached Condition V - Hurricane Season (June i-November 30). This means that we are conducting checks to ensure the town is able to properly handle any emergency. Citizens of Holly Ridge are asked to check their family emergency kits, supplies, and plans.

Should we reach Condition IV, we shall ask you to broadcast requests for all citizens to tune in for further information regarding the impending threat. Thank you for your assistance.

Contact: Public Information Officer  
Heather Reynolds, Town Clerk  
Phone: (910) 329-7081

Attachment B

MEDIA RELEASE

HURRICANE WATCH ISSUED

Hurricane \_\_\_\_\_ is expected to produce destructive winds within 48 hours and a HURRICANE WATCH has been issued for this area. The Town of Holly Ridge recommends for you to:

1. Consider leaving the area
2. Refill needed prescriptions
3. Check Supplies
  - a. Radio with batteries
  - b. Flashlights
  - c. Stored water
  - d. Fill all cars with gas
  - e. Get non-perishable foods
  - f. Secure outside objects
4. Check on homebound and special needs residents
5. Make arrangements with your local veterinarian or animal shelter for boarding pets, as pets are not permitted in any American Red Cross shelter or shelters.

The Town of Holly Ridge asks that you please stay tuned to your local radio station. YOU WILL BE ADVISED BY THE EMERGENCY BROADCAST SYSTEM IF A HURRICANE WARNING IS ISSUED.

SHOULD A HURRICANE WARNING BE ISSUED, HOLLY RIDGE ADVISES YOU TO SEEK SECURE SHELTER. THE LOCAL EVACUATION SHELTERS ARE AT THE FOLLOWING LOCAL SCHOOLS:

- a. Dixon Middle School- Highway 17 North - Primary
- b. Dixon High School- Highway 17 North - Overflow

TAKE ALL NECESSARY CLOTHING, FOOD, AND SPECIAL MEDICINE WITH YOU, **IF** A HURRICANE WARNING IS ISSUED AND YOU DO NOT PLAN TO LEAVE, STAY AT HOME AND DO NOT DRIVE.

Contact: Public Information Officer  
Heather Reynolds, Town Clerk  
Phone: (910) 329-7081

Attachment C

MEDIA RELEASE

HURRICANE WARNING ISSUED

YOU HAVE BEEN ADVISED BY THE EMERGENCY BROADCAST SYSTEM THAT A HURRICANE WARNING IS ISSUED. Therefore, the Town of Holly Ridge asks that you please do the following:

1. Listen constantly to the radio or tv
2. Use telephone only if necessary
3. Use water sparingly
4. Check mobile home tie-downs and leave immediately
5. Prepare for high winds
6. Anchor objects outside
7. Secure and lock all your property
8. Move boats near house and fill with water to weigh them down
9. Store valuables/papers
10. Check supplies again

THE TOWN OF HOLLY RIDGE ADVISES ALL INDIVIDUALS LIVING IN MOBILE HOMES AND/OR FLOOD PRONE AREAS TO SEEK SECURE SHELTER WITH FAMILY OR FRIENDS WHO LIVE OUTSIDE OF THE RISK AREAS. IF YOU DO NOT LIVE IN A MOBILE HOME AND YOU DO NOT WANT TO LEAVE, STAY AT HOME AND DO NOT DRIVE.

IF YOU DECIDE TO EVACUATE TO A LOCAL PUBLIC SHELTER, YOU ARE ADVISED TO TAKE ALL NECESSARY CLOTHING, SPECIAL FOODS AND MEDICINE WITH YOU. REMEMBER, PETS ARE NOT PERMITTED IN ANY AMERICAN RED CROSS SHELTER OR LOCAL SHELTERS. THE LOCAL EVACUATION SHELTERS ARE AT THE FOLLOWING

SCHOOLS:

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Contact: Public Information Officer  
Heather Reynolds, Town Clerk  
Phone: (910) 329-7081

Attachment D

MEDIA RELEASE

- PURSUANT TO NCGS 166-4, A STATE OF EMERGENCY IS NOW IN EFFECT THROUGHOUT ONSLOW COUNTY. THE MAYOR OF THE TOWN OF HOLLY RIDGE, MAYOR \_\_\_\_\_, HAS DECLARED A CURFEW IN EFFECT, FROM \_\_\_\_\_ TO \_\_\_\_\_.
- THE MAYOR OF THE TOWN OF HOLLY RIDGE, BY PROCLAMATION, MAY IMPOSE PROHIBITIONS AND RESTRICTIONS AS SPECIFIED IN THE ONSLOW COUNTY STATE OF EMERGENCY ORDINANCE, FOR THE PURPOSE OF MAINTAINING AN ACCEPTABLE LEVEL OF PUBLIC ORDER AND SERVICES, AND TO PROTECT LIVES AND PROPERTY AND TO ENSURE SAFETY. ANY OR ALL OF THE FOLLOWING RESTRICTIONS MAY BE INCLUDED: (1) Restriction on possession, consumption or transfer of alcoholic beverages (2) Restrictions on possession, transportation and transfer of dangerous weapons and substances, and (3) Restrictions on access to areas of Onslow County.
- PLEASE CALL 911 ONLY FOR EMERGENCIES. INFORMATION REGARDING THE HURRICANE CAN BE OBTAINED FROM LOCAL RADIO AND TV STATIONS.

Contact: Public Information Officer  
Heather Reynolds, Town Clerk  
Phone: (910) 329-7081

# **APPENDIX 2**

## **CONTACT LISTS**

**DISASTER PERSONNEL & AGENCIES TELEPHONE ROSTER FOR THE TOWN OF HOLLY RIDGE**

NAME		TELEPHONE
Emergency Operations Center Holly Ridge Police Department		(910) 329-4076
Alternate Emergency Operations Center Holly Ridge Town Hall		(910) 329-7081
Holly Ridge Fire Department		(910) 329-5101
Mayor Elmer Padgett		(910) 329-5951
	Cell	(910) 389-3662
Town Manager, John Maiorano		(910) 329-7081
Emergency Management Coordinator	Cell	(910) 376-4373
Chief John Maiorano - 1100	Cell	(910) 376-4373 (910) 329-4076
Major G.F. Bryant - 1101	Cell	(910) 376-4374
Lieutenant Deron Jones - 1102	Cell	(910) 376-4375
Sgt. Keith Whaley - 1103	Cell	(910) 376-4376
Patrolman Ewan Richards	Cell	(910) 376-4378
Patrolman Barry Deel	Cell	(910) 934-4371
Patrolman David Upson	Cell	(910) 376-4377
Town Clerk, Heather Reynolds	Cell	(404) 849-4496
Front Desk Clerk, Tracy Martin	Cell	(910) 520-7800
Finance Officer, Karen Metz	Cell	(646) 752-4611
Maintenance Supervisor, Bill Maiorano	Cell	(910) 376-4148
Larry Willaford, Building Inspector	Cell	(910) 376-0217
Randal Gray- Planning and Zoning Admin.	Cell	(910) 376-5001

**ONslow COUNTY**

Onslow County Emergency Coordinator, Norm Bryson	(910) 455-9119
	(910) 347-4270
Onslow County Dispatch	(910) 455-3113
Onslow County Sheriff's Department	(910) 455-3113

**OTHER SOURCES**

Surf City Town Manager, Michael Moore	(910) 328-4131
Topsail Beach Town Manager, Tim Holloman	(919) 333-5983
North Topsail Beach Town Manager, Steve Foster	(910) 328-1349
Pender County Sheriff's Department	(910) 259-1212
Turkey Creek Fire Department	(910) 327-7221
Surf City Fire Department	(910) 328-0175
Sneads Ferry Fire Department	(910) 327-3055
Sloop Point Fire Department	(910) 270-3267
NC Department of Transportation, Warren Wethington	(910) 455-3777

**UTILITIES**

Jones Onslow Electric	
Power Outages: Ricky Maready	(910) 353-1940
Spokesperson: Steve Goodson	(910) 353-1940
Progress Energy	(800) 452-2777
Embarq Phone Service	(910) 347-9011
Repair Service	(800) 786-6272

ONWASA	(910) 455-0722
Contact: Greg Oliver	Ext: 320

Charter Communication	(910) 929-1643
Bill Rhodes	(910) 231-9745
American Red Cross	(910) 347-3581
Salvation Army	(910) 743-0112

**MEDIA**

Next Media	(910) 455-5300
95.1,93.3,92.3, IOL1, 105.5	

Beasley	(Cyclone) password	(252) 633-1500
106.5, 101.9,		

99.5, 103.3  
Public Radio

(252) 638-3434

## SEVERE STORMS

### Contacts:

Hurricanes, Tornados, Winter Weather

- I. Local Lead Departmental Agency
  - a. Contact during office hours: John Maiorano, Town Manager/Police Chief-(910) 329-7081
  - b. Contact after hours: John Maiorano, Town Manager/Police Chief - (910) 376-4373
- II. County Lead Departmental Agency
  - a. Contact During Office Hours: Norm Bryson, Director - (910) 347-4270
- III. State Lead Departmental Agency: NC Emergency Management
  - a. Contact during office hours (919) 825-2500
  - b. Contact after hours 919-733-3861
- IV. Federal Lead Departmental Agency: FEMA
  - a. Contact during office hours 18004629029

### *Other Contacts and their Function*

Division of Forest Resources	(919) 857-4801
Division of Environmental Management	(800) 858-0368
Division of Soil and Water	(919) 733-2302
Contact: David Harrison	(919) 715-6108
Division of Land Resources	(919) 707-9200
James Simons or Ken Taylor	

### *State*

NC Department of Agriculture	
a. Pesticide Board	(919) 733-3556
NC Department of Human Resources	
a. Environmental Health Section	(919) 707-9100
b. Radiation Protection Team	
Contact: Dale Dusenbury	(919) 571-4141
NC Department of Justice,	
a. Hazardous Devices Unit	(919) 662-4420
NC Division of Community Assistance	(919) 825-2500
NC Division of Forest Resources	(919) 707-9200

NC Division of Land Resources Contact: Max Fowler (ext) 711	(919) 707-9200
NC Division of Parks & Recreation	(919) 707-9300
NC Fish & Wildlife Commission	800-662-7137
NC Highway Patrol/State Warning Patrol a. Fuel spills	800-662-7956
NC National Guard	(919) 664-6118
NC Poison Control Center	800-672-1697

NC Emergency Management will make initial contact and act as liaison with state agencies. Remember, telephone numbers are subject to change. Coordinating your communications with state and federal agencies through your county emergency management coordinator will usually be the best way to ensure contacting the right agency.

# **APPENDIX 3**

## **EVACUATION INFORMATION**

### **Shelter and Evacuation Route Information**

ONSLOW COUNTY EMERGENCY SHELTERS

School	Address
Southwest Middle School	3000 Furi Drive, Jacksonville
Swansboro High School	161 Queens Creek Rd. Swansboro, NC
Jacksonville Commons Middle School	315 Commons Drive S. Jacksonville, NC
Southwest High School	1420 Burgaw Highway, Jacksonville, NC
Dixon Middle School	200 Dixon School Road, Holly Ridge, NC
Queens Creek Elementary School	159 Queens Creek Rd. Swansboro, NC
Blue Creek Elementary School	1260 Burgaw Hwy, Jacksonville, NC
Dixon High School	160 Dixon School Road, Holly Ridge, NC
White Oak High School	1001 Piney Green Road, Jacksonville, NC
Richlands Elementary	210 Fay Street, Richlands) NC
Richlands High School	401 Woodson St., Richlands, NC

These schools are designated as primary shelters and will be opened as needed.

## Instructions for Evacuees

When your local government advises evacuation, keep calm and follow these procedures promptly:

1. Shut off main gas valve and pull main power switch before leaving home.
2. Head for the designated shelters or evacuation points indicated for your area, as directed on your evacuation plan maps and by broadcasts during the emergency. Follow routes indicated on maps. Drive up to shelter entrance, unload and park cars as police instruct. If on foot, proceed to nearest loading station and board buses. No fare will be charged.
3. Take only clothing, food, and special medicines that are necessary; do not try to bring house hold equipment. Evacuated areas will be policed to prevent looting.
4. Follow instructions of shelter personnel, and volunteer to help with any tasks needed for efficient shelter operation.
5. Remain at the shelter until informed that you may leave. People will not be allowed back into evacuated areas until advised by official police announcement.

Water level in relation to XSL: Evacuation required if following conditions are predicted:  
(Mean Sea Level)

Up to 6 ft. above:	No relocation needed but residents within a block or two of water if located on ground less than 6 ft. MSL may encounter minor flooding.
Up to 8 ft. above:	No relocation required from the barrier beaches or the mainland along the Intracoastal Waterway and estuaries but residents within a block or two of Water if located on ground with elevation of less than 6 feet above mean Sea level may encounter minor flooding.
Up to 10 ft. above:	Relocation recommended on the barrier beaches of (New Topsail, Surf City, Del Mar, West Onslow & Onslow Beaches) and the mainland along the Intracoastal Waterway & estuaries located on ground with elevation of less than 6 ft above sea level may encounter minor flooding.
Up to 12 ft. above	Relocation is urged for all persons on the barrier islands of (New Topsail, Surf City, Del Mar, West Onslow Beaches), along with those on the mainland along the Intracoastal Waterway and estuaries located on ground with elevations of less than 10 ft. above mean sea level.

Stay tuned to local radio stations for the latest shelter information:

Questions should be directed to the Onslow County Emergency Management Coordinator at 1180 N. Commons Drive, Jacksonville, 28540, phone # (910) 989-2369.

Hurricane Evacuation Routes and Shelters:

<b>Area</b>	<b>Routes</b>	<b>Shelters</b>	<b>No.</b>
West Onslow Beach	N. on 210 to Dixon	Dixon School	4
Beach area between Camp Lejeune & Swansboro	All roads to NC 24 right or left	Swansboro HS White Oak HS	3 5
Onslow County other than above	Shortest Route	Jacksonville Jr. HS Richlands Elem School	1 2

NOTES: Residents of Onslow Beach may utilize shelters in Pender or Onslow County at their discretion. **If** you choose to evacuate to Pender County, take US 17 South to Topsail High School and follow directions of traffic control personnel. All county schools are designated as shelters, however, those listed above-i, 2,3,4,5 are those which will be initially opened. If more are required, additional schools will be opened on a selected basis and announced on public radio.



)



**LEGEND**

- EVACUATION ROUTE
- TRAFFIC CONTROL POINT

**APPENDIX**



NORTH CAROLINA HURRICANE EVACUATION STUDY

**EVACUATION ROAD NETWORK  
AND TRAFFIC CONTROL POINTS  
ONSLOW COUNTY, N.C.**



**APPENDIX 4**

**SAMPLE POST**

**DISASTER FORMS**



A. Are major roadways blocked with debris or critical bridges or roadways damaged?  
(If yes, explain) \_\_\_\_\_

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B. Estimated number of people without power?  
Progress Energy: \_\_\_\_\_ Jones Onslow Electric: \_\_\_\_\_

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Estimated time before restoration of power (days): \_\_\_\_\_

C. What critical facilities have been impacted? (Specify, name, and explain)

Schools: \_\_\_\_\_ Nursing Homes: \_\_\_\_\_ Medical Facilities: \_\_\_\_\_

Police Department: \_\_\_\_\_ Fire Department: \_\_\_\_\_ Other: \_\_\_\_\_

Water Facility: \_\_\_\_\_

(Water distribution, supply, or storage facilities)

---

Other: \_\_\_\_\_

#### Description of Impacted Area

A. Estimate the size of the area in % of county or municipality)

B. Attach a map delineating the boundaries of the impacted area. (use street names, road Numbers, etc. to include all municipalities affected)

# Labor Records

# LABOR RECORD

FEMA \_\_\_\_\_ -DR \_\_\_\_\_ DSR NO. \_\_\_\_\_

PAGE \_\_\_\_\_ OF PAGE(S) \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

CATEGORY A&B Document but do not put total pay  
amount for regular time.

PA 10 # \_\_\_\_\_

KEEP VOLUNTEER LABOR AND EQUIPMENT ON SEPARATE SHEETS

NAME	EQUIP NO.	JOB CLASS	DATE	DATE/HOUR WORKED EACH DAY												TOTAL HOURS	RATE	FILL/Or	TOTAL PAY
			REG																
			O/T																
			REG																
			O/T																
			REG																
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			O/T																
			REG																
			O/T																

I CERTIFY THAT THE ABOVE INFORMATION WAS TRANSCRIBED FROM TIME SHEETS, PAYROLL RECORDS OR OTHER DOCUMENTS WHICH ARE AVAILABLE FOR AUDIT.

PAGE TOTAL HOURS

PAGE TOTAL COST

\*ENTER FOR EQUIPMENT OPERATORS ONLY.

CERTIFIED BY; \_\_\_\_\_

TITLE; \_\_\_\_\_

# Materials Record



# **Force Account Equipment Record**

# FORCE ACCOUNT EQUIPMENT RECORD

FEMA \_\_\_\_\_ -DR \_\_\_\_\_, DSR NO. \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

PA ID H \_\_\_\_\_

PAGE \_\_\_\_\_ OF PAGE(S) \_\_\_\_\_

TYPE OF EQUIPMENT	EQUIP NO.	FEMA EQUIP. RATE NUMBER	DATE >	DATE/HOURS WORKED EACH DAY												TOTAL HOURS	RATE	TOTAL COST
			HOURS															
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I CERTIFY THAT THE ABOVE INFORMATION WAS TRANSCRIBED FROM TIME SHEETS, PATROLL RECORDS OR OTHER DOCUMENTS WHICH ARE AVAILABLE FOR AUDIT.														TOTAL HOURS	TOTAL COST			

CERTIFIED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

# **Special Facilities at Risk Worksheet**

PREPARATION AND EVACUATION  
PLANNING

*Identify Facilities At Risk*

The use of the term "special facilities" refers to such custodial facilities as hospitals, jails, retirement centers, and homebound/bedridden patients. As you determine what special facilities will require evacuation, be sure to look for new facilities and changes to existing facilities. Changes since the time of the evacuation study may make a great difference in the resources and time required to evacuate.

Although public resources may not be required to evacuate special facilities, you should be aware of any special facilities that will require any type of assistance, including specific information about the storm. Identifying the special facilities that are at risk involves completing the two substeps shown in the table below.

<i>Substep</i>	<i>Requirement</i>
1	<p>Review the Vulnerability Analysis to identify all special facilities requiring evacuation. Note the:</p> <ul style="list-style-type: none"> <li>a. Zone, facility name, and a point of contact.</li> <li>b. Changes to the facility since the evacuation study.</li> <li>c. Host facility for the evacuation. (NOTE) Wherever possible, the host facility should be the same type as the one being evacuated.</li> <li>d. Type of public assistance required.</li> <li>e. Evacuation SOP's for each facility (and revision date).</li> <li>f. Evacuation time using maximum resources and under the best circumstances.</li> </ul>
2	<p>Calculate preparation time for each facility, including:</p> <ul style="list-style-type: none"> <li>a. Staff Notification</li> <li>b. Preparing the facility (e.g., shuttering windows).</li> <li>c. Closing the facility</li> <li>d. Preparing the evacuees.</li> </ul>

**SPECIAL FACILITIES AT RISK WORKSHEET**

**INSTRUCTIONS:** Use the worksheet below to record information about special facilities that are potentially at risk during a hurricane. (REMEMBER: Facilities at risk will vary depending on the intensity of the storm, the tide level at predicted landfall, etc.)

Storm Category: \_\_\_\_

ZONE	FACILITY	HOST FACILITY	PUBLIC RESOURCE REQUIREMENTS	SOP		EVALUATION TIME		
				Y	N	NORM	PREP	TOTAL
	Name: Contact: Phone:	Name: Contact: Phone:	<input type="radio"/> Information <input type="radio"/> Transportation <input type="radio"/> Other	0	<input type="checkbox"/>			
	Name: Contact: Phone:	Name: Contact: Phone:	<input type="radio"/> Information <input type="radio"/> Transportation <input type="radio"/> Other	0	0			
	Name: Contact: Phone:	Name: Contact: Phone:	<input type="radio"/> Information <input type="radio"/> Transportation <input type="checkbox"/> Other	0	0			
	Name: Contact: Phone:	Name: Contact: Phone:	<input type="radio"/> Information <input type="radio"/> Transportation <input type="checkbox"/> Other	0	0			
	Name: Contact: Phone:	Name: Contact: Phone:	<input type="checkbox"/> Information <input type="radio"/> Transportation <input type="radio"/> Other	0	0			

# Public Risk Worksheet

### PUBLIC RISK WORKSHEET

**INSTRUCTIONS:** Use the worksheet below to record information about the population that is potentially at risk during a hurricane. (REMEMBER: The population that is at risk will vary depending on the intensity of the storm, the tide level at predicted landfall, etc.)

Storm Category: \_\_\_\_\_

<i>At-RISK Areas</i>		<i>People Staying Or Evacuating To . . .</i>				<i>Transportation</i>		<i>Time Requirements</i>			
<i>Zone/ Site</i>	<i>People At Risk</i>	<i>Number That Stay</i>	<i>Shelters</i>	<i>Motels</i>	<i>Friends/ Family</i>	<i>Private Vehicles</i>	<i>Mass Transit</i>	<i>Evacuation Time</i>		<i>Prep Time</i>	<i>Total Time</i>
								<i>Normal</i>	<i>Fast</i>		

PREPARATION AND EVACUATION PLANNING

## POST- STORM RESPONSE PLANNING

### *Assess the Storm's Impact*

#### RAPID ASSESSMENT PLANNING CHECKLIST

Resource utilization and requests for assistance

- \_\_\_\_\_ 1. Resource shortfalls (government)
- \_\_\_\_\_ 2. Status of local personnel and equipment
- \_\_\_\_\_ 3. Mutual aid resource availability.

- Due to the nature of rapid assessment, it is critical that you involve key personnel from responding agencies (i.e., law enforcement, fire, emergency medical services) and other local assistance agencies (e.g., public health) in your rapid assessment **planning** process.
- 

#### *Develop a Plan for Meeting Immediate Needs*

Your next step will be to develop a plan for meeting the community's immediate post-storm needs, including:

- Food, water, and ice
- Shelter
- Sanitary facilities

The Plan will describe the "who, what, where, when, and how" for the first 72 hours.

You will need to involve key personnel from other agencies to help you plan for meeting the public's immediate needs following a hurricane. As a minimum, you should involve:

Representatives from Voluntary Agencies. If your state has a Voluntary Organizations Active in Disasters (VOAD), be sure to involve the VOAD chair. He or she is knowledgeable of the agencies involved, their capabilities to provide immediate assistance, and the procedures that each agency has for providing assistance.

Your State Donations Coordinator. Although the State Donations Coordinator is a relatively new position, it is very important to involve him or her in your planning process so that your community can coordinate its needs with the state's mechanism for acquiring and distributing donated goods and services.

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## POST-STORM RESPONSE PLANNING

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### *Develop A Plan for Meeting Immediate Needs (continued)*

- The local and state public information officers (PIOs). Plan on a massive emergency public information effort to provide maps and other information to both victims and responders. Public information must include:
  - The types of assistance available.
  - Where assistance may be obtained.
  - What citizens must do to cope with the immediate situation

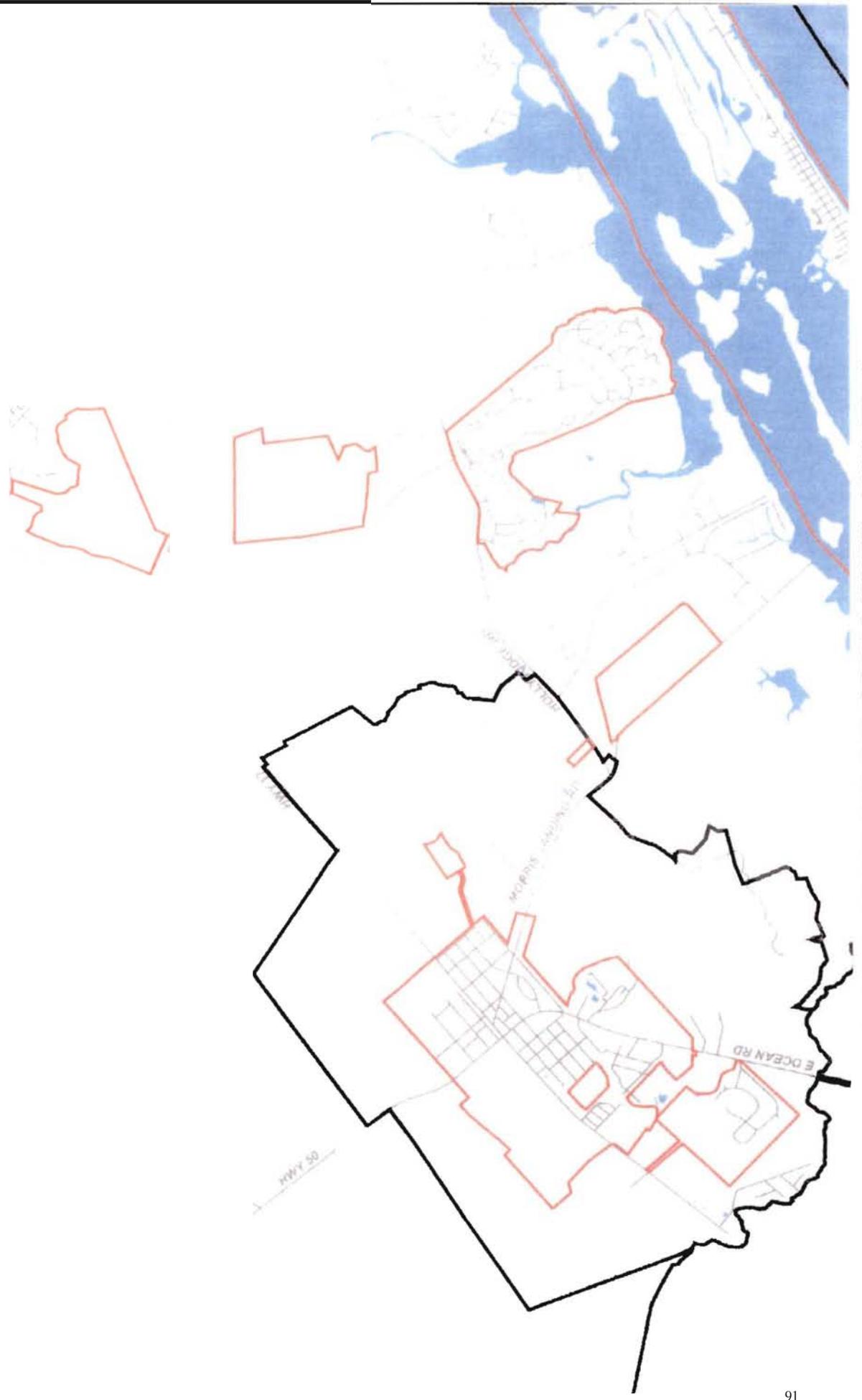
The PIOs can help you prepare a strategy for preparing and disseminating emergency public information - especially to areas that do not have electricity. Your local PIO will also be familiar with and have suggestions for how and where to establish a Joint Information Center (JIC).

Although most storms affecting your community will not result in a Federal disaster declaration, you must also do some planning for those that might. Review facilities in your community that might serve as Disaster Application Centers (DACs) (i.e., central locations where victims can go to apply for and get information about Federal, State, and other disaster assistance). DAC sites will be selected by the State (in accordance with FEMA) but you must be able to provide State representatives with information about suitable locations. Generally, a suitable DAC site is large enough to accommodate:

- FEMA disaster assistance personnel (i.e., receptionist, multiple registrars and lead registrars, an exit interviewer, and a DAC manager).
- Representatives from other Federal agencies (i.e., the Small Business Administration, Veteran's Affairs, Social Security, and Farmer's Home Administration).
- State and local assistance agencies (i.e., public health, council on aging, employment security).
- A waiting area for disaster victims.
- A day care center.
- An information center on disaster assistance.

# MAPS AND CHARTS

**TOWN OF HOLLY RIDGE  
CITY LIMITS MAP**



**MAP OF HOLLY RIDGE CITY LIMITS AND ETJ**

ROADS  
ETJ



# **ONSLOW COUNTY MAP**



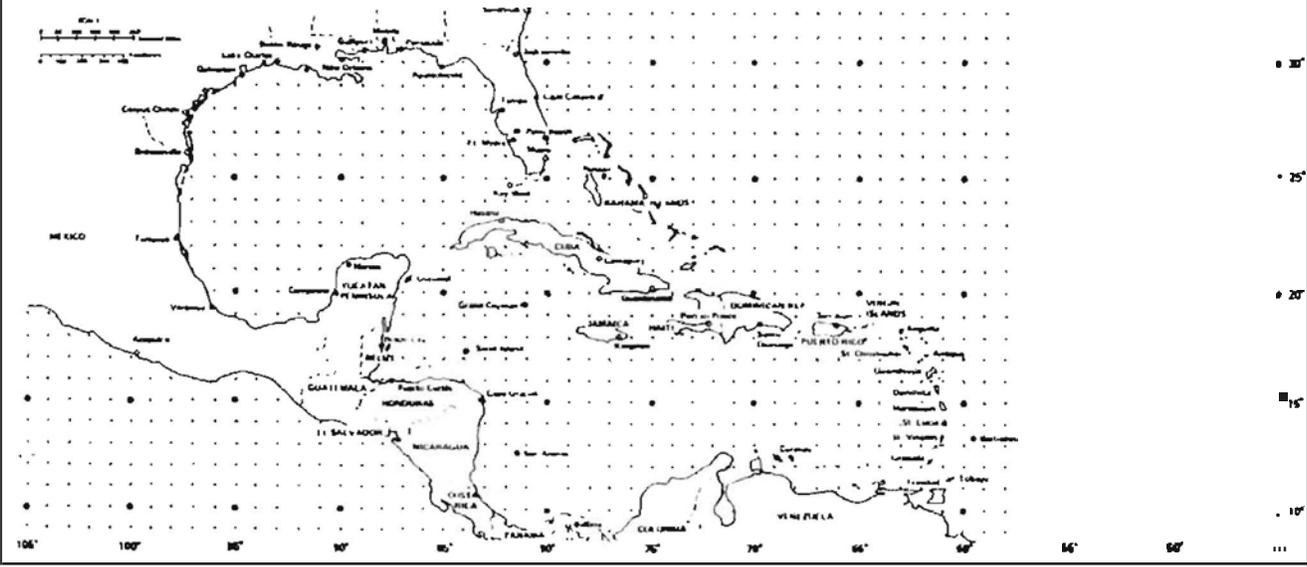
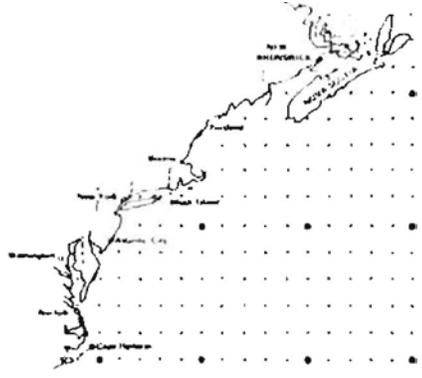
# HURRICANE TRACKING CHART

# HURRICANE TRACKING CHART

**REMEMBER:** hurricanes are large powerful storms that can suddenly change their course. Check frequently on the storm's progress until all Watches and Warnings for your area are cancelled.

**HURRICANE WATCH:** A hurricane is expected to pass within 24 hours of the coast. Be prepared to evacuate if needed. Keep informed of the progress.

**HURRICANE WARNING:** A hurricane is expected to strike within 24 hours. Leave beachfront and other low-lying areas. Stay in your home if on high ground. If you are asked to leave by the local authorities, leave by the most direct route. Stay tuned to NOAA Weather Radio or television for hurricane advisories and other information.



# ATTACHMENT B





# Town of HOLLY RIDGE

PO Box 145 \* Holly Ridge, NC 28445 \* Phone (910) 329-7081 \* Fax (910) 329-1593

## RESOLUTION ACCEPTING AND ENDORSING THE SOLID WASTE MANAGEMENT PLAN OF 2012 FOR THE TOWN OF HOLLY RIDGE

WHEREAS, it is a priority of this community to protect human **health** and the environment through safe and effective management of municipal solid waste;

WHEREAS, the reduction of the amount of toxicity of the local waste **stream** is a goal of this community;

WHEREAS, equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system;

WHEREAS, it is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering;

WHEREAS, The Town of Holly Ridge recognizes its role in the encouragement of recycling markets by purchasing recycled products;

WHEREAS, involvement and education of the citizenry is critical to the establishment of an effective local solid waste program;

WHEREAS, the State of North Carolina has placed planning responsibility on local government for the management of solid waste;

WHEREAS, NC General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan at least every three years;

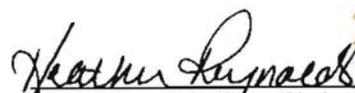
WHEREAS, The Town of Holly Ridge Solid Waste Management Department and Citizens Solid Waste Advisory Council have undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Holly Ridge:

That the Town of Holly Ridge's 2012 Ten Year Comprehensive Solid Waste Management Plan is accepted and endorsed and placed on file with the Clerk on this the 9<sup>th</sup> day of October, 2012.

ATTEST:

  
Elmer Padgen, Mayor

  
Heather Reynolds, Town Clerk

